

**DISTRICT OF ROXBURY TOWNSHIP  
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION  
APRIL 3, 2023**

**REGULAR MEETING AGENDA  
LINCOLN ROOSEVELT SCHOOL  
34 North Hillside Avenue, Succasunna, NJ 07876**

**I. MEETING CALLED TO ORDER**

The meeting was called to order at 6:31 p.m. in the auditorium at Lincoln Roosevelt School. Board President, Mr. Leo Coakley, presiding.

Mrs. Kolbusch announced that this Regular meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register - Newspaper	Municipal Clerk
Daily Record - Newspaper	Roxbury Public Library
Star Ledger - Newspaper	
Roxbury Website – <a href="https://www.roxbury.org/domain/83">https://www.roxbury.org/domain/83</a>	

The notice of tonight's meeting has been posted in the Board's Business office.

**II. ROLL CALL**

MEMBERS PRESENT: Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde, Mrs. Kathy Purcell, Ms. Carol Scheneck,

MEMBERS ABSENT: Mr. Joseph Bocchino, Mr. Edwin Botero, Mr. Brian Staples

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC

**III. RESOLUTION TO MEET IN EXECUTIVE SESSION**

Mrs. Anne Colucci motioned and Mrs. Kathy Purcell seconded the motion that the resolution to meet in Executive Session at this time 6:33 p.m. be approved as presented.

April 3, 2023

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on April 3, 2023 regarding personnel matters, student matters, negotiations and attorney client privilege.

The motion was approved by unanimous agreement.

IV. ROLL CALL

MEMBERS PRESENT: Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde, Mrs. Kathy Purcell, Ms. Carol Scheneck,

MEMBERS ABSENT: Mr. Joseph Bocchino, Mr. Edwin Botero, Mr. Brian Staples

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC

V. PUBLIC SESSION - Public Session Reconvened at 7:18 p.m.

VI. PLEDGE OF ALLEGIANCE

Mr. Coakley asked for a moment of silence for the victims and others affected by the school shooting in Nashville.

Members of the Board, the Administration and the Public participated in the salute to the flag.

VII. PRESENTATIONS

- Student Spotlight ~ Roxbury High School Wrestler & State Champion, Luke Stanich - Mr. Stuart Mason and Mr. Daniel Roman.

VIII. CORRESPONDENCE

Step Up 8th Grade Graduation on June 14, 2023, at 6:00 p.m., in Roxbury High School Auditorium.

IX. STUDENT REPRESENTATIVE'S COMMENTS

No Report.

X. BOARD PRESIDENT'S COMMENTS

- Mr. Coakley stated that he along with Mrs. Colucci and Mrs. Purcell attended the MCSBA 2023 Unsung Student Recognition on March 29, 2023, at the County College of Morris. Roxbury High School Senior, Jenna Waldron, was recognized and will be honored at the next Board Meeting on April 24, 2023.
- All 2022-2023 retirees will be honored at our June 12, 2023, Board Meeting.
- April themes in our schools:

April 3, 2023

- A. Inclusivity: Embracing Ability Differences  
SEL: Mindset - Board members: Should have a Governance mindset, not an administrator.
- B. World Autism Awareness - April 2, 2023, and throughout the month.
- C. April 6, 2023 - International Day of Sports for Development and Peace.
- D. Earth Day - April 22, 2023.
- E. Administrative Professionals Day - April 26, 2023.
- F. International Dance Day - April 29, 2023.

- **District Activities**

- A. REA - Fun Run and Walk - **April 29, 2023** - to benefit Roxbury Social Services.
- B. Note that EMS Step Up is **June 14, 2023**, at 6:00 p.m.
- C. RHS Graduation is **June 13, 2023**.

- **Superintendent Search - progress and schedule**

- A. The Community Survey closed on March 27, 2023. There were **834** participants, incl. **41% parents, 27% students, and about 23% combined staff**, for a total of 91%.
- B. Thank you to all who participated in the survey and the **8** in person and virtual input sessions with the general public and with specific segments of our community - including students - conducted by Mrs. Peterson.
- C. Thank you to Ann Rhodes for setting up the Public Information Page, for coordinating the scheduling of sessions with Mrs. Peterson and for getting the word out to the community.
- D. Acceptance of superintendent applications ended March 27, 2023.
  - i. Received a total of **45** completed applications meeting the required criteria.
  - ii. Breakdown:
    - 1. Superintendent/CSA - 19
    - 2. Assistant Superintendent - 5
    - 3. Director/Supervisor - 9
    - 4. Principal - 8
    - 5. Other - 4
  - iii. EdD/Ph.D.: 25
  - iv. Residence: NJ - 41; PA - 3; Maine - 1.

The special meeting of the BOE was held on March 30, 2023. The BOE screened the applications for favorable candidates and schedule interviews in April.

So far we are on the original schedule described at the March 9, 2023, public session. Based on the number of candidates we selected for initial interviews and the limited availability of dates for which personnel are available for subsequent interviews, it now looks like we will be in May before making a final selection and appointment. As we said with the original schedule, we will take more time if more time is needed.

April 3, 2023

- **Superintendent Evaluation:**

- A. On or about **April 10, 2023**, non-conflicted eight BOE members will receive a link from NJSBA via email to start its evaluation process.
- B. **On April 24, 2023**, BOE meeting, there will be a Budget Presentation and **District Goals** presentation. The District Goals directly relate to the Superintendent Evaluation.
- C. BOE members can make any final adjustments to their evaluation input after the April 24, 2023 presentation. Need to complete it **by April 30, 2023**, so we can continue the process.

- **Noted in the News:**

On March 22, it was reported that Yale University has declined to provide data to *USA Today* for their annual College Rankings. Yale considered the *USA Today* criteria to be not relevant to what is appropriate for the selection of a college or university. Others followed suit - now 40 Law schools have declined to participate and many medical schools are also declining to participate. The lesson for Roxbury: we should not be putting weight on school ratings determined according to criteria developed by a magazine company, operating for profit. But we should develop our own criteria as to what constitutes a successful school district. That is a subject for our Strategic Planning effort - including consideration of the survey and input session results!

Happy Passover and Happy Easter!  
Thank you.

## XI. SUPERINTENDENT'S REPORT

1. Congrats, again, Luke. Thank you to Mr. Mason for his description of all of the ways that Luke represents a Champion, a Gael, and a Portrait of a Graduate.
2. Shout out to Amy Gallagher, our Director of Special Education, and all of the faculty who were involved with creating activities for the week to Celebrate our Abilities.
3. Shout out to Meghan Storm who began an innovative competition called "March Madness Book Tournament". Books were read aloud via video or in person. Books such as *The True Story of the 3 Little Pigs*, *Harold and the Purple Crayon*, and *The Rainbow Fish* were in the competition. It finally came down between *The Good Egg* and *The Creepy Pair of Underwear* with the latter taking the win.
4. Paraprofessional Day is Wednesday. Don't forget the all important "thank you!" We love our paras!
5. Shout out to Michael Gottfried, Chris Blough, and Matt Mawn for organizing a field trip to Newark Airport for our aviation students. It was so well planned that students were able to go up into the Control Towers as well as visit the hanger where 757s were being worked on. We got some great pictures of them in the cockpit, under the plane, and in front of the 35 million dollar engines. Best part, they learned more about job opportunities. I'm hoping that our new connection with United helps us bring more career awareness to our students. Great day for our kids.
6. Lastly, best wishes for a healthy and happy spring holiday season to all.

## XII. BUSINESS ADMINISTRATOR'S REPORT

Our Budget has been approved by the Country. We will hold our Budget Presentation and Hearing on April 24, 2023.

April 3, 2023

Governor Phil Murphy today signed a bill S3732 to offer additional funding to school districts that will see a reduction in school aid from the State in the Fiscal Year 2024 budget as a result of the S-2 funding formula. The legislation will make a total of \$103,023,579 available to nearly 170 eligible districts.

Mr. Mondananro reported that both kick-off meetings for the roof projects and the Roosevelt window project were held. The roof projects will start a few weeks earlier due to our last day of school for staff being June 15th.

Mr. Mondananro thanked the Staple's Store Manager, Scott Maurer, for the donation of school kits. This is the third time this school year that Staples in Ledgewood has donated to the district.

XIII. MINUTES

1. Minutes of the Regular Meeting of March 20, 2023.

**Mrs. Heather Champagne motioned and Mr. Christopher Milde seconded the motion that the minutes of the Regular Meeting on March 20, 2023 be accepted as presented.**

The motion was approved by roll call vote.

**Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes; Mr. Coakley: Yes**

2. Minutes of the Executive Session of March 20, 2023.

**Ms. Carol Scheneck motioned and Mr. Christopher Milde seconded the motion that the minutes of the Executive Meeting on March 20, 2023 be accepted as presented.**

The motion was approved by roll call vote.

**Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes; Mr. Coakley: Yes**

3. Minutes of the Special Meeting of March 30, 2023.

**Mrs. Heather Champagne motioned and Mrs. Sharon MacGregor-Nazzaro seconded the motion that the minutes of the Special Meeting on March 30, 2023 be accepted as amended.**

The motion was approved by roll call vote.

**Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Recuse; Mrs. Purcell: Yes; Ms. Scheneck: Recuse; Mr. Coakley: Yes**

4. Minutes of the Special Meeting Executive Session of March 30, 2023.

**Mrs. Heather Champagne motioned and Mrs. Sharon MacGregor-Nazzaro seconded the motion that the minutes of the Special Executive Meeting on March 30, 2023 be accepted as presented.**

The motion was approved by roll call vote.

April 3, 2023

**Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Recuse;**  
**Mrs. Purcell: Yes; Ms. Scheneck: Recuse; Mr. Coakley: Yes**

Mr. Coakley stated the Committee reporting will take place once a month in the first meeting of the month.

XIV. COMMITTEE REPORTS

*Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.*

A. COMMUNITY RELATIONS/SHARED SERVICES

- No Report.

B. EDUCATION

- Mrs. Champagne reported the Committee met on March 27, 2023, at 6:30 p.m.
- NJDOE Discontinuing Start Strong.
- Posting of Podcasts.
- Recordings of the episodes.
- Student Satisfaction Survey.
- 3 Summer Curriculum Activities.
- ESL Family Night.
- The next Committee meeting is virtual on April 17, 2023, at 6:30 p.m.

C. FACILITIES

- Mrs. Colucci stated the Committee met on March 28, 2023.
- Lincoln Roosevelt Roof and Window projects.
- The next Committee meeting is virtual on April 18, 2023.

D. FINANCE

- Ms. Scheneck stated the Committee met on March 28, 2023.
- Discussed S3732.
- Other pending bills in the legislature.
- Staple's donations and will thank personally the Store Manager, Scott Maurer.
- Budget submission to the County Office.
- MUA - Trash and Recycling contract.
- SHIF increase.
- SAIF increase.
- The next Committee meeting is virtual on April 18, 2023.

E. PERSONNEL

- Mrs. Purcell reported the Committee met in person on March 30, 2023.
- Personnel Resolutions 1 through 12 listed on this agenda were discussed.
- The next Committee meeting is virtual on April 20, 2023.

F. POLICIES/GOVERNANCE

- Mrs. Champagne reported the Committee met virtually on March 27, 2023.
- Discussed two policies, only one is on this agenda.
- Draft Policy for Live Streaming.
- Summer Retreat Topics.
- The next Committee meeting is on April 17, 2023.

G. NEGOTIATIONS

- Mr. Coakley stated the Negotiations are continuing.

H. SUSTAINABILITY

Mrs. Kolbusch reported the following:

Final stages of the facility interviews for the LGEA audit. Final audit results are expected sometime this summer.

SJFS second submission deadline was this past Friday and the final submission for this year will be in June.

XV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

None

Mr. Coakley walked on an additional item in Education Resolution #4 for a Roxbotix Field Trip to Lehigh University on April 6 through April 8, 2023.

XVI. ACTION ITEMS

A. **Finances** (*Resolutions 1-12*)

**Ms. Carol Scheneck motioned and Mrs. Kathy Purcell seconded the motion that The Finance Resolutions 1 through 12 to be accepted as presented.**

The motion was approved by roll call vote.

**Mrs. Champagne:** Yes; **Mrs. Colucci:** Yes;  
**Mrs. MacGregor-Nazzaro:** Yes; **Mr. Milde:** Yes to all however, Recuse item #21 in Resolution #3; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes to all however, Recuse PO#23-3900 in Resolution #1, Recuse item #4, #7, and #21 Resolution #3; **Mr. Coakley:** Yes

BILLS LIST

- \*1. RESOLVED, that the Roxbury Township Board of Education approve the March 2023 bills list totaling \$1,102,662.50.

STUDENT ACTIVITY ACCOUNTS

\*2. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of March 2023 as follows:

Roxbury High School	\$32,368.22	Franklin School	\$0.00
Athletics	\$812.00	Kennedy School	\$0.00
Eisenhower Middle School	\$11,392.70	Jefferson School	\$0.00
Lincoln Roosevelt School	\$4,450.00	Nixon School	\$0.00

TRAVEL REQUESTS

\*3. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registration Fee	Total Estimated Expenses
1.	Bednarcik, Sarah	National Concert & Band Festival	4 S-3	Indianapolis, IN	3/30-4/3/23	\$0	\$0
2.	Conrad, Jeffrey	National Concert & Band Festival	4 S-3	Indianapolis, IN	3/30-4/3/23	\$0	\$0
3.	Hachey, Patrick	National Concert & Band Festival	4 S-3	Indianapolis, IN	3/30-4/3/23	\$0	\$0
4.	Miller, Dominick	National Concert & Band Festival	4	Indianapolis, IN	3/30-4/3/23	\$0	\$0
5.	Monaghan, Mark	National Concert & Band Festival	4 S-3	Indianapolis, IN	3/30-4/3/23	\$0	\$0
6.	Sweer, Ryan	National Concert & Band Festival	4 S-3	Indianapolis, IN	3/30-4/3/23	\$0	\$0
7.	Ferrare, Lisa	Partnering to Address New Jersey’s Educator Shortage	4	Montclair, NJ	4/11/23	\$0	\$0
8.	Arcieri, Brianna	19th Annual School Counselor Conference at Kean University	4	Union, NJ	4/21/23	\$35.00	\$54.27
9.	Cicchino, Ashley	19th Annual School Counselor Conference at Kean University	4	Union, NJ	4/21/23	\$35.00	\$41.49
10.	Redwood, Barbara	Sage Alliance Resource Fair	4	Boonton, NJ	4/21/23	\$0	\$15.04
11.	Vergara, Alexis	Sage Alliance Resource Fair	4	Boonton, NJ	4/21/23	\$0	\$15.79
12.	Lomuntad, Caroline	NJSCA School Counselor Conference	4	Union, NJ	4/21/23	\$35.00	\$40.55
13.	LaCapra, Gina	Suicide Prevention	4	Morristown, NJ	4/26/23	\$0	\$4.04
14.	LaMonica, Christina	New Jersey Special Education Annual Summit	4	Monroe, NJ	4/28/23	\$125.00	\$192.89
15.	DeBarros, Joel	NJASA/NJAPSA Spring Leadership Conference 2023	4	Atlantic City, NJ	5/18/23	\$250.00	\$383.58



16.	Gallagher, Amy	Blazing the Trail: Creating a Culture of Engagement & Collaboration in a Changing Educational Landscape	4	Monroe Township, NJ	4/28/23	\$125.00	\$172.47
17.	Bauder, Yanina	NJASBO Administrative Assistants	4	Whippany, NJ	5/23/23	\$125.00	\$125.00
18.	Karl, Stephanie	NJASBO Accounts Payable	4	Whippany, NJ	5/23/23	\$125.00	\$125.00
19.	Harrison Calderon, Jessica	NJSMA Membership PD Day	4 S-1	Mountain Lakes, NJ	6/6/23	\$0	\$13.91
20.	Forlenza, Corey	PBL Project Slice	4 S-1	Denville, NJ	6/7/23	\$0	\$0
21.	Seipp, Charles	NJCIE Inclusion Leadership Conference	4	Montclair, NJ	6/9/23	\$0	\$0
1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.							

APPROVAL OF PURCHASES

- \*4. RESOLVED, that the Roxbury Township Board of Education approve the purchase of concrete curbing and sidewalk replacement at Roxbury High School from Crossroads Pavement Maintenance, LLC, 512 Newark Pompton Turnpike, Pompton Plains, NJ in the amount of \$49,125.00 and funded through Maintenance Reserve account.
- \*5. RESOLVED, that the Roxbury Township Board of Education approve the purchase of painting services for the Gym at Roxbury High School from NJ/SB Construction, 12 William Lane, Ocean, NJ in the amount of \$54,225.00 and funded through the Maintenance Reserve account.
- \*6. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Social Studies materials "Social Studies Alive!" from TCI, 1049 El Monte Ave Ste C #607, Mountain View, CA in the amount of \$182,316.76.

CONTRACTS

- \*7. RESOLVED, that the Roxbury Township Board of Education approve a contract with Tri-County Behavioral Care LLC, 191 Woodport Road Suite 206, Sparta, NJ to provide In-District Counseling services to Roxbury Township Public Schools effective April 1, 2023, through June 14, 2023. The total amount is not to exceed \$15,000.00 and is funded through ESSER II.

AUTHORIZATION FOR THE PURCHASE OF SUPPLY SERVICES (NATURAL GAS) FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

- \*8 WHEREAS, the Roxbury Township Board of Education has determined to move forward with the EMEX Reverse Auction in order procure natural gas for the Roxbury Township Board of Education; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, the Roxbury Township Board of Education will utilize the online auction services

of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.813/therm or less for a 12 month term, a price of \$0.8288/therm or less for an 18 month term, a price of \$0.8209/therm or less for a 24 month term; a price of \$0.8244/therm or less for a 36 month term; Roxbury Township Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT IS RESOLVED, that the Business Administrator of the Roxbury Township Board of Education be and he hereby is authorized to execute on behalf of the Roxbury Township Board of Education any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.813/therm or less for 12 month term, a price of \$0.8288/therm or less for an 18 month term, a price of \$0.8209/therm or less for a 24 month term, a price of \$0.8244/therm or less for a 36 month term; Roxbury Township Board of Education may award a contract to the winning supplier for the selected term.

AUTHORIZATION FOR THE PURCHASE OF SUPPLY SERVICES (ELECTRICITY) FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

\*9 WHEREAS, the Roxbury Township Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Roxbury Township Board of Education; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Roxbury Township Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.099/kWh or less for a 12 month term, a price of \$0.0967/kWh or less for an 18 month term, a price of \$0.101/kWh or less for a 24 month term; Roxbury Township Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT IS RESOLVED, that the Business Administrator of the Roxbury Township Board of Education be and he hereby is authorized to execute on behalf of the Roxbury Township Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.099/kWh or less for 12 month term, a price of \$0.0987/kWh or less for an 18 month term, a price of \$0.101/kWh or less for a 24 month term; Roxbury Township Board of Education may award a contract to the winning supplier for the selected term.

**SCHOOL BUS EMERGENCY EVACUATION DRILLS**

\*10. RESOLVED, that the Roxbury Township Board of Education approve the School Bus Emergency Evacuation Drill Reports listed below. All Emergency Evacuation Drill Reports are available at the Administration Building during normal working hours.

<b>Evacuation Drill # 2</b>				
<i>Date of Drill</i>	<i>Time of Day</i>	<i>School Name Supervisor of Drill</i>	<i>Location of Drill</i>	<i>Route Number</i>
3/27/2023	7:15 AM	Roxbury High School Mr. W. Crispino, Vice Principal	1 Bryant Drive, Succasunna	RHS01-RHS27 MTH13-MTH15, MHC15
3/27/2023	7:45 AM	Eisenhower Middle School Mr. Robert Katz, Director of Transportation	47 Eyland Ave, Succasunna	EMS01-EMS21, MHC20
3/22/2023	8:20 AM	Lincoln Roosevelt School Mr. C. Argenziano, Principal	34 N Hillside Ave, Succasunna	LR01-LR06 & LR08-LR19
3/22/2023	8:50 AM	Franklin School Mr.B. Hamer, Principal	8 Meeker St, Succasunna	FES01-FES03 & FES05-FES12
3/27/2023	8:50 AM	Jefferson School Mrs. M. Cosgrove, Principal	35 Cornhollow Rd, Succasunna	JES01-JES03, JES05-JES07, JES09, JES11 & JES13-JES14
3/21/2023	8:50 AM	Kennedy School Mrs. N. Acevedo, Principal	20 Pleasant Hill Rd, Succasunna	KES01, KES02, KES04, KES06, KES09 & KES10
3/28/2023	8:50 AM	Nixon School Mrs. D. Lynch, Principal	275 Mt. Arlington Blvd, Landing	NES02-NES08 & NES10-NES11
3/20/2023	8:20 AM	Mt. Arlington Public School Mr. J. Grillo, Principal	235 Howard Blvd, Mt. Arlington	MTMN1-MTM6
3/23/2023	8:20 AM	Edith Decker School Mr. J. Grillo, Principal	446 Howard Blvd, Mt. Arlington	MTD7-MTD9, MTDPK
3/23/2023	7:45 AM	St. Therese School Mr. T. Dunnigan, Principal	135 Main Street, Succasunna	STS01-STS04

**ACCEPTANCE OF DONATION**

\*11. RESOLVED, that the Roxbury Township Board of Education approve the donation from Staples The Office Superstore, LLC, 281 Route 10 E, Succasunna, NJ of 308 School Supply Kits. This donation is valued at \$1,540.00.

**APPROVAL OF DISPOSAL OF PROPERTY**

12. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of the piano at Nixon Elementary School. This item has been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.

**B. Education (Resolutions 1-12)**

*The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.*

**Mrs. Heather Champagne motioned and Mrs. Sharon MacGregor-Nazzaro seconded the motion that The Education Resolutions 1 through 12 to be accepted as amended.**

The motion was approved by roll call vote.

**Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Schneck: Yes; Mr. Coakley: Yes**

HIB REPORT

- \*1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, ending as of March 17, 2023 for Incident Nos. 52 through 54.
- \*2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, beginning March 18, 2023 and ending March 31, 2023 for Incident Nos. 55 through 59.

FIELD TRIPS / COMPETITIONS

- 3. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **community-based instructional trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

*Organized by "School":*

	School	Group	Trip Destination	Location	Estimated # of Students	Faculty Sponsor
1	EMS	VISTA	Dollar Tree	Succasunna, NJ	11	T.Martino
2	EMS	VISTA	Mayo Performing Arts Center	Morristown, NJ	11	T.Martino
3	EMS	VISTA	Shops near & around Main Street	Hackettstown, NJ	11	T.Martino
4	EMS	VISTA	Walgreen's Shopping Center & Downtown Denville	Denville, NJ	11	T.Martino
* 5	RHS	VISTA	CVS	Ledgewood, NJ	7	K.Gangemi / C.Jones
* 6	RHS	VISTA	Mayo Performing Arts Center	Morristown, NJ	7	K.Gangemi / C.Jones
* 7	RHS	VISTA	Roxbury Diner	Succasunna, NJ	6	K.Gangemi / C.Jones
* 8	RHS	VISTA	Roxbury Twp Police Dept	Ledgewood, NJ	7	K.Gangemi / C.Jones
* 9	RHS	VISTA	Shops near & around Main Street	Hackettstown, NJ	6	K.Gangemi / C.Jones

- 4. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **day field trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

*Organized by "School":*

	School	Group	Trip Destination	Location	Estimated # of Students	Faculty Sponsor
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1	EMS	EMS Spanish (Multicultural) Club; RHS French Club	Red Bulls Arena	Harrison, NJ	40	W.Burkat; M.Cordeiro
2	EMS	Gr. 7 & 8 Music, Art, Theater	CCM	Randolph, NJ	~90	J.Blewitt; J.Harrison Calderon; R.Hagemann
3	LRS	Gr. 6	Horseshoe Lake	Succasunna, NJ	250	C.Argenziano
4	LRS	Gr. 5	Horseshoe Lake	Succasunna, NJ	260	C.Argenziano
5	LRS	Gr. 6 Band	Eisenhower MS	Succasunna, NJ	75	K.Barry; S.Bream
* 6	RHS	Rox-THON	Goryeb Children's Hospital	Morristown, NJ	32	M.Gottfried; M.Richman
* 7	RHS	French (Levels III & IV)	Culinary Institute of America	Hyde Park, NY	~40	W.Burkat
* 8	RHS	Robotics	Stabler Arena at Lehigh Univ.	Bethlehem, PA	16	M.Taylor; S.Connelly

5. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **overnight field trip requests** as listed.

	School	Group	Trip Destination	Location	Estimated # of Students	Faculty Sponsor(S) & Chaperones(C)	Total Estimated Expenses
* 1	RHS	Honors Wind Symphony Band	National Concert Band Festival	Indianapolis, IN	38	J.Conrad(S)(C); S.Bednarcik(C); P.Hachey(C); M.Monaghan(C); R.Sweer(C); D.Miller(C) #	\$8,000 for Charter Bus #
* 2	RHS	Robotics	George R. Brown Convention Center	Houston, TX	15	M.Taylor(S)(C); S.Connelly(S)(C)	\$5,000 Entry fee
# Amends Chaperones & Total Estimated Expenses aprvd 12/12/22, XVI.B.3.2.							

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2022/2023

6. RESOLVED, that the Roxbury Township Board of Education approve 2022/2023 Extended School Year and 2022/2023 School Year Out-Of-District Placements/Services listed below:

File Number	School or Provider	Total Cost	Dates
212055	Morris School District	\$26,936.86	3/2/23-6/30/23
210338	Sage Alliance	\$21,817.89	3/20/23-6/30/23

CURRICULUM WRITING

7. RESOLVED, that the courses listed below be approved for curriculum writing as indicated from June 16, 2023 through June 30, 2023 for the 2022/2023 school year. Unless otherwise noted, proposed hours provided is the total amount allotted for the grade level or grade span shown.

*Organized by Grade Level*

	Course	School/Course Level	Grade Level	Course Duration (FY, Sem, Q)	New, Revision, or Rewrite	Proposed hours
1	School Counseling	Elem	K	FY	Revision	10
2	School Counseling	Elem	1	FY	Revision	10
3	School Counseling	Elem	2	FY	Revision	10
4	School Counseling	Elem	3	FY	Revision	10
5	School Counseling	Elem	4	FY	Revision	10
6	School Counseling	Elem	5	FY	Revision	10
7	School Counseling	Elem	6	FY	Revision	10
* 8	Microbiology	RHS	10 - 12	Sem	New	17.5

- \*8. RESOLVED, that the Roxbury Township Board of Education approve up to twenty (20) teachers to work on curriculum development projects at the REA contractual rate of \$46 an hour not to exceed \$16,500. Work is to be completed from June 16, 2023 through June 30, 2023. This work includes previously approved curriculum revisions that were not completed in the Summer of 2022.
- 9. RESOLVED, that the course listed below be approved for curriculum writing for the 2023/2024 school year as indicated. This resolution amends and supersedes Resolution XVI.B.7, Exhibit E-1, Row No. 44 approved on February 13, 2023.

	Course	School/Course Level	Grade Level	Course Duration (FY, Sem, Q)	New, Revision, or Rewrite	Proposed hours
* 1	Pilot Pathway II	RHS	11 - 12	FY	New	35

**APPROVAL OF INDEPENDENT STUDY PROJECTS - RHS**

- \*10. RESOLVED, that the Roxbury Township Board of Education accepts the Independent Study Projects for classes at Roxbury High School listed below to be completed in the 2022/2023 school year.

Student	Research Focus	Credits
205986	Techniques of Advanced Art	2.5

**EXTRACURRICULAR CLUB AGREEMENTS**

- \*11. RESOLVED, that the following extracurricular club, previously approved by the Roxbury Township Board of Education at its meeting of June 7, 2021 for Year One of its two-year trial during the 2021/2022 school year, be approved instead for Year One of its two-year trial effective September 1, 2023 through June 30, 2024.

Extracurricular Clubs   Two-year trial basis   Year 1 as of 2023/2024		
School	Club Name	

1	RHS	e-Sports Club
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- \*12. RESOLVED, that authorization to establish Year One of the following extracurricular club on a two-year trial basis be approved effective September 1, 2023 through June 30, 2024.

Extracurricular Clubs   Two-year trial basis   Year 1 as of 2023/2024		
	School	Club Name
1	RHS	Academy for Sports Medicine Club

**C. Policies (Resolutions 1)**

*The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.*

**Mrs. Heather Champagne motioned and Mr. Christopher Milde seconded the motion that The Policies Resolution 1 to be accepted as amended.**

Mr. Coakley stated the word emergency was added.

Mrs. Purcell asked a question regarding the response times, and administration of the epi-pen and other emergency medications.

Dr. Seipp responded.

The motion was approved by roll call vote.

**Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes; Mr. Coakley: Yes**

- \*1. RESOLVED, that the Roxbury Township Board of Education approve the following for first reading:

	Policy/Regulation Number	Policy/Regulation Title	Exhibit Number
a	Regulation 8441 Revised	Care of Injured and Ill Persons (M)	P1

**D. Personnel (Resolutions 1-12)**

*The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.*

*(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)*

**Mrs. Kathy Purcell motioned and Mrs. Sharon MacGregor-Nazzaro seconded the motion that The Personnel Resolutions 1 through 12 to be accepted as presented.**

The motion was approved by roll call vote.

**Mrs. Champagne:** Yes to all however, Recuse item #8 in Resolution #12; **Mrs. Colucci:** Yes; **Mrs. MacGregor-Nazzaro:** Yes; **Mr. Milde:** Yes; **Mrs. Purcell:** Yes; **Ms. Schneck:** Yes; **Mr. Coakley:** Yes

RESIGNATIONS, RETIREMENTS, TERMINATIONS

- RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Action	Final day of employment	Discussion
1	Glazer, Bethann	KES	Permanent Substitute Teacher	Resignation for personal reasons	3/26/23	Amends <i>Final day</i> aprvd 3/20/23, XVI.D.1.2 given appt as Leave-Repl Teacher in 4/3/23, XVI.D.5.1.

REASSIGNMENTS / TRANSFERS

- RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Pay Rate	Effective Date	Discussion
1	Agresta, Lauren	Substitute Teacher (exceeds 20 consecutive days) LRS	Leave-repl Special Education Teacher (RC) TCH.SPE.RES.NA.42	\$300.00 per diem	4/3/23 thru 6/15/23	Non-tenure track replacement in position TCH.SPE.RES.NA.42

LEAVES OF ABSENCE

- RESOLVED, that the Roxbury Township Board of Education approve the following:

	Employee	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA ^	Return Date	Discussion
1	12429	1/9/23	Using available sick days	n/a	Upon release by physician	Amends <i>Return Date</i> aprvd 12/12/22, XVI.C.6.2.
2	19794	3/27/23	Using available sick then personal days	FMLA/NJFLA	Start of 24/25 SY	Amends <i>Leave Start Date</i> aprvd 1/23/23, XVI.D.4.5.
3	20124	4/17/23	Using 18 sick then 2 personal days	FMLA	Upon release by physician	
4	21855	3/17/23	n/a	FMLA	4/3/23	Amends <i>Return Date</i> aprvd 3/20/23, XVI.D.3.5.

^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.



APPOINTMENTS - LEAVE REPLACEMENTS

4. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Weiss, Danielle	JES	Leave-repl Gr. 3 Teacher	\$300.00 per diem	4/17/23	6/15/23	Replacement in position TCH.JEF.GR3.NA.02
^ Employment start date is pending completion of documentation in accordance with the law or district policy.							

5. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Prior BOE Aprvl	Discussion
1	Glazer, Bethann	KES	Leave-repl Gr. 4 Teacher	22/23 Board approved Sub Rate	\$300.00 per diem	3/27/23	6/15/23	3/20/23	Non-tenure track replacement in position TCH.KEN.GR4.NA.01.

APPOINTMENTS - HOURLY EMPLOYEES

6. RESOLVED, that the Roxbury Township Board of Education approve the following staff members:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	Kinney, Minsu	LRS	Special Education Paraprofessional	REA Paraprof Step 9	\$20.28	4/4/23	6/30/23	RC Program replacement in position AID.SPE.PT.NA.04; not to exceed 29.5 hrs/wk
* 2	Zapata, Diana	TR	Transportation Bus Aide	N/A	\$16.50	4/4/23	6/30/23	P/T replacement in position AID.BUS.TRN.NA.01
^ Employment start date is pending completion of documentation in accordance with the law or district policy. ^^ Employment start date is pending release from current employer. # 10-month employees shall start on the first day of the 2022-23 calendar for this bargaining unit / employee group.								

7. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Prior BOE Aprvl	Discussion
1	Riboldi, Denise	LRS	Special Education Paraprof	REA Paraprof Step 11	\$21.48	3/21/23	6/30/23	3/6/23	RC Program replacement in position AID.SPE.PT.NA.35; not to exceed 29.5 hrs/wk
2	Rome, Angel	KES	Special Education Paraprof	REA Paraprof Step 10	\$20.88	3/21/23	6/30/23	2/13/23	BD Program replacement in position AID.SPE.PT.NA.34; not to exceed 29.5 hrs/wk

APPOINTMENTS - SUBSTITUTES

8. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc.	Position	Salary	Start Date	End Date	Discussion
*	1 Hrynio, Lindsay	District	Substitute Nurse	22/23 Board approved Sub Rate	4/04/23	6/30/23	
*	2 Kika, Joseph	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	4/04/23	6/30/23	
*	3 Sedlock, Robert	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	4/04/23 <sup>^</sup>	6/30/23	
*	4 Spaldo, Debra	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	4/04/23	6/30/23	
*	5 Swanick, Thomas	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	4/04/23	6/30/23	
	6 Weiss, Danielle	JES	Substitute Teacher	22/23 Board approved Sub Rate	3/31/23	4/16/23	1 transition day prior to & payable w/ Leave-repl assignment in BOE 4/3/23, XVI.D.4.1.
<sup>^</sup> Employment start date is pending completion of documentation in accordance with the law or district policy.							

APPOINTMENTS - TITLE I SUMMER SCHOOL PROGRAM

9. RESOLVED, that the Roxbury Township Board of Education approve the appointment of the staff listed below for the 2023 Title I Summer School Program. This program will run according to Resolution XVI.B.7 approved January 23, 2023, and Resolution XVI.B.8 approved March 20, 2023. At this time, employment and payment are contingent upon the status of school closures and enrollment numbers.

	Name	Position	Hourly Rate #	Not to exceed:	Start	End	Discussion
1	Arms, Victoria	Teacher, Gr. 3	\$40	20 hrs/wk	7/5/23	7/31/23	^
2	Blessing, Kelly	Summer Staff Co-Trainer	\$42	1 hr	7/5/23	7/31/23	+
3	Curado, Sandra	Substitute for Summer School Coordinator	\$45	20 hrs/wk	7/5/23	7/31/23	
4	Demarest, Karen	Teacher, ELL	\$40	20 hrs/wk	7/5/23	7/31/23	
5	Derendal, Lyndsay	Substitute Teacher	\$40	20 hrs/wk	7/5/23	7/31/23	
		Substitute Paraprofessional	\$20 (NJ certification held)				
6	Gauthier, Nicole	Teacher, Kindergarten	\$40	20 hrs/wk	7/5/23	7/31/23	^
7	Hornung, Desiree	Substitute Nurse	\$45	20 hrs/wk	7/5/23	7/31/23	

8	Kim, Erica	Substitute Teacher	\$40	20 hrs/wk	7/5/23	7/31/23	
9	Krog, Deborah	Substitute Teacher	\$40	20 hrs/wk	7/5/23	7/31/23	
10	Leavy, Jennifer	Summer Staff Co-Trainer	\$42	1 hr	7/5/23	7/31/23	+
11	Leonard, Catherine	Substitute Nurse	\$45	20 hrs/wk	7/5/23	7/31/23	
12	Martini, Ann	Teacher, PE/Kinesthetic Learning	\$40	20 hrs/wk	7/5/23	7/31/23	
13	McInnes, Cathy	Teacher, Gr. 1	\$40	20 hrs/wk	7/5/23	7/31/23	^
14	Meaney, Courtney	Teacher, Gr. 1	\$40	20 hrs/wk	7/5/23	7/31/23	^
15	Olcott, Nicole	Substitute Teacher	\$40	20 hrs/wk	7/5/23	7/31/23	
16	Renn, Christi	Teacher, PreK	\$40	20 hrs/wk	7/5/23	7/31/23	^
17	Rex, Jean	Substitute Teacher	\$40	20 hrs/wk	7/5/23	7/31/23	
18	Sheplak-Lewis, Jacqueline	Teacher, Gr. 2	\$40	20 hrs/wk	7/5/23	7/31/23	^
19	Sobestanovich, Kelsey	Teacher, Gr. 2	\$40	20 hrs/wk	7/5/23	7/31/23	^
20	Tunstead, Elena	Teacher, Gr. 4	\$40	20 hrs/wk	7/5/23	7/31/23	^
21	Wilson, Brenda	Teacher, Kindergarten	\$40	20 hrs/wk	7/5/23	7/31/23	^
22	Yodice, Victoria	Nurse	\$45	20 hrs/wk	7/5/23	7/31/23	
# To be paid from Title I funds. ^ Grade-level assignment may change based upon enrollment. + Training by Co-Trainer to be completed; followed by an additional hour of training by other Co-Trainer.							

**SALARY ADJUSTMENTS - CERTIFICATED STAFF**

10. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2022/2023 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Effective	Salary Guide / Step	Addl. Salary not to exceed	Discussion
* 1	Basso, Gregory	RHS	Algebra I OCR, Block 5	1 block on B days w/in A/B day schedule @ RHS	4/4/23-6/14/23	22/23 MA+30 Step 21	\$3,369	^
* 2	Damelio, Kellie	RHS	SUMMIT PE, Block 8	1 block on B days w/in A/B day schedule @ RHS	4/4/23-6/14/23	22/23 MA+30 Step 16-17	\$2,833	^
* 3	Fagan, Margaret	RHS	SUMMIT Biology, Block 1	1 block on A days w/in A/B day schedule @ RHS	4/4/23-6/14/23	22/23 MA+30 Step 23	\$3,583	^
* 4	Gibson, Ryan	RHS	Algebra I ICR, Block 3CD	1 block on A days w/in A/B day schedule @ RHS	4/4/23-6/14/23	22/23 BA+30 Step 11-13	\$2,451	^
* 5	Hughes, David	RHS	SUMMIT Culinary, Block 5	1 block on B days w/in A/B day schedule @ RHS	4/4/23-6/14/23	22/23 MA+30 Step 18	\$2,945	^
6	Maiello, Erin	EMS	Supplemental Reading,	1 period on B days w/in A/B day	4/4/23-6/14/23	22/23 MA Step 23	\$2,248	#

April 3, 2023

			Period 2	schedule @ EMS					
*	7	Thompson, Carie	RHS	SUMMIT PE, Block 4	1 block on A days w/in A/B day schedule @ RHS	4/4/23-6/14/23	22/23 MA+30 Step 16-17	\$2,833	^
^ Coverage for position TCH.SPE.RES.NA.05. # Student needs.									

MENTORING

11. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

<i>Novice Teacher</i>				<i>Mentoring Term in Roxbury</i>					
	<i>Name</i>	<i>Loc</i>	<i>No. of weeks of mentoring completed to date</i>	<i>Mentor</i>	<i>Start Date</i>	<i>End Date</i>	<i>No. of Wks</i>	<i>Fee</i>	
*	1	Kong, Kristina	RHS	n/a	Zengel, Renee	8/25/22	3/17/23 #	28 #	\$513 #
*	2	Kong, Kristina	RHS	28	Gluck, Caitlin	4/3/23	4/21/23	2	\$37
	3	Weiss, Danielle	JES	28	Kim, Erica	4/17/23	4/28/23	2	\$37
# Amends terms aprvd 9/19/22, XVI.E.20.5.									

CURRICULUM WRITING

12. RESOLVED, that the staff listed below be approved to write curriculum from June 16, 2023 through June 30, 2023 for the 2022/2023 school year as indicated at a salary of \$46 per hour per course, not to exceed thirty-five (35) hours per course. This work includes previously approved curriculum revisions that were not completed in the Summer of 2022. Unless otherwise noted, proposed hours provided is the total amount allotted for the grade level or grade span shown.

*Grouped by "School/Course Level", then organized by "Course".*

	Course	School/ Course Level	Grade Level	Course Duration (FY, Sem, Q)	New, Revision, or Rewrite	Proposed hours	Teachers to be Board-approved to write
1	School Counseling	Elem	K	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
2	School Counseling	Elem	1	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
3	School Counseling	Elem	2	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
4	School Counseling	Elem	3	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
5	School Counseling	Elem	4	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
6	School Counseling	Elem	5	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
7	School Counseling	Elem	6	FY	Revision	10	Ashley Cicchino; Stefanie DelRusso
* 8	AP Comparative Governments and Politics	RHS	10 - 12	FY	New	35	James Connolly
* 9	Engineering Drafting and Design I	RHS	9 - 12	FY	Rewrite	20	Jean Tom
* 10	Engineering Drafting and Design II	RHS	9 - 12	FY	Rewrite	20	Jean Tom
* 11	Expressions Dance Ensemble	RHS	9 - 12	FY	Rewrite	20	Kristina Kong
* 12	Fusion Dance Ensemble	RHS	9 - 12	FY	Rewrite	20	Kristina Kong
* 13	Introduction to Structural Design	RHS	10 - 11	FY	New	35	Frank Caccavale
* 14	Microbiology	RHS	10 - 12	Sem	New	17.5	Laurie Terranova
* 15	Structural Design and Fabrication	RHS	11 - 12	FY	Revision	15	Frank Caccavale
* 16	Synergy Dance Ensemble	RHS	9 - 12	FY	Rewrite	20	Kristina Kong

**E. Executive Session Special Meetings**

**Mrs. Heather Champagne motioned and Mr. Christopher Milde seconded the motion that the Executive Session Special Meetings Resolution 1 be accepted as presented.**

- \*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold Special Meetings on April 11, April 12, April 13, April 17, April 18, April 19 and April 20, 2023 at 6:00 p.m. and;

WHEREAS, the Board of Education intends to discuss personnel matters pertaining to Superintendent search in Special Meetings on April 11, April 12, April 13, April 17, April 18, April 19 and April 20, 2023;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Special Meeting will commence at 6:00 p.m. followed by closed session of the Board. No Formal action will be taken.

**F. Executive Session Regular Meeting**

**Mrs. Sharon MacGregor-Nazzaro motioned and Mrs. Kathy Purcell seconded the motion that the Executive Session Resolution 1 be accepted as presented.**

- \*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on April 24, 2023 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

April 3, 2023

XVII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

Mr. Dan Salyerds.

XVIII. BOARD MEMBER COMMENTS

Mrs. Colucci spoke about the Eisenhower Middle School Play “Moana”. She gave a shoutout to the Principal, students, and Ms. Jessica Blewitt.

Mrs. Purcell spoke about the Unsung Heroes Award Ceremony.

Mr. Coakley added that 36 students in total were recognized at the Unsung Heroes Award Ceremony and their stories were amazing.

Ms. Scheneck spoke about an article regarding Yale University rankings - USA Today.

Mrs. Champagne spoke about the WLHS induction ceremony and how impressive it was.

Mr. Coakley wished everyone Happy Spring Holidays.

XIX. ADJOURNMENT

Mr. Christopher Milde motioned and Mrs. Anne Colucci seconded the motion to adjourn the meeting at this time 8:27 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mrs. Kathy Kolbusch  
Assistant Board Secretary

# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
<b>AATI-NATIONAL ITALIAN HONOR SOCIETY/ 18315</b>							
	23-3492	11-000-240-890-000-007- / RHS MISC EXP	23-3492	CF	RHS MISC EXP		32.00
<b>ALLIED OIL COMPANY/ 1053</b>							
	23-8043	11-000-270-610-623-700- / TRANSP FUEL	59688	CF	TRANSP FUEL		6,463.27
		11-000-270-610-623-700- / TRANSP FUEL	62399	CF	TRANSP FUEL		3,150.41
		11-000-270-610-623-700- / TRANSP FUEL	76599	CF	TRANSP FUEL		9,176.60
		11-000-270-610-623-700- / TRANSP FUEL	88949	CF	TRANSP FUEL		6,856.75
		11-000-270-610-623-700- / TRANSP FUEL	101297	CF	TRANSP FUEL		4,844.54
<b>Total for Griffith-Allied Trucking, LLC/ 1053</b>							<b>\$30,491.57</b>
<b>AMAZON.COM SERVICES, INC./ 14394</b>							
	23-3833	60-910-310-420-000-059- / FOOD SVC REPAIRS	1W3HT7DK3N6	CF	FOOD SVC REPAIRS		281.35
			T				
	23-3796	20-251-100-600-000-099- / IDEA PRES SUPPLIES	1G4XP6GD4F6	CF	IDEA PRES SUPPLIES		518.37
			C				
	23-3788	11-000-261-610-600-002- / L/R MNTNCE SPLS	1FRVTPYMC19	CF	L/R MNTNCE SPLS		336.15
			L				
		11-000-261-610-600-007- / RHS MTNCNE SPLS	1FRVTPYMC19	CF	RHS MTNCNE SPLS		9.99
			L				
	23-3823	11-000-219-610-000-250- / CST SUPPLIES	1DLP3RRJ393	CF	CST SUPPLIES		32.45
			Q				
	23-3654	11-190-100-610-507-007- / RHS TECHNOLOGY SPLSI	19XJ7416GQ69	CF	RHS TECHNOLOGY SPLSI		149.94
	23-3808	20-251-100-600-000-099- / IDEA PRES SUPPLIES	14K7Q6FXGMJ	CF	IDEA PRES SUPPLIES		25.00
			D				
	23-3863	11-000-240-610-000-003- / FRANKLIN SUPPLIES	16CVHDPG3QF	CF	FRANKLIN SUPPLIES		121.26
			9				
	23-3944	11-190-100-610-004-010- / KNDY GENERAL SUPPLIES	13J1NMHD767	CF	KNDY GENERAL SUPPLIES		0.01
			C/1F3KNRG				
		11-190-100-610-611-300- / K-6 MUSIC SUPPLIES	13J1NMHD767	CF	K-6 MUSIC SUPPLIES		78.02
			C/1F3KNRG				
	23-3905	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	1MVNJN7YPKL	CF	CMPTR CTR SUPPLIES		1,940.41
			C				
	23-3880	11-190-100-610-713-300- / GENERAL SUPPLIES	176YXVRC7FH	CF	GENERAL SUPPLIES		525.44
			N				

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial



# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
	23-3837	11-190-100-610-713-300- / GENERAL SUPPLIES	1YF93K9V76KV	CF	GENERAL SUPPLIES		129.99
					<b>Total for Amazon.com Services, Inc./ 14394</b>		<b>\$4,148.38</b>
<b>AMERICAN PAPER TOWEL CO./ 11454</b>							
	23-3786	11-000-262-610-052-600- / CUSTODIAL SUPPLIES	J1327746	CF	CUSTODIAL SUPPLIES		397.72
		11-000-262-610-600-007- / RHS CUSTODIAL SPLS	J1327746	CF	RHS CUSTODIAL SPLS		344.68
	23-3840	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	J1328127	CF	GROUNDS GENERAL SUPPLIES		1,206.00
	23-3839	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	J1328303	CF	GROUNDS GENERAL SUPPLIES		1,206.00
					<b>Total for American Paper Towel Co./ 11454</b>		<b>\$3,154.40</b>
<b>AMTNJ/ 1143</b>							
	23-3432	11-000-223-590-878-007- / RHS STAFF DVL TRVL	4600	CF	RHS STAFF DVL TRVL		209.00
		11-000-223-590-878-005- / EMS STAFF DVL TRVL	4613	CF	EMS STAFF DVL TRVL		209.00
		11-000-223-590-878-005- / EMS STAFF DVL TRVL	4594	CF	EMS STAFF DVL TRVL		89.50
		11-000-223-590-878-007- / RHS STAFF DVL TRVL	4594	CF	RHS STAFF DVL TRVL		89.50
					<b>Total for AMTNJ/ 1143</b>		<b>\$597.00</b>
<b>APPLAUSE LEARNING RESROUCES, INC./ 1173</b>							
	23-3571	11-190-100-640-820-007- / RHS F. LANGUAGE TEXT	203132A	CF	RHS F. LANGUAGE TEXT		2,694.00
<b>ARGENZIANO, CHRISTOPHER L/R/ 16059</b>							
	23-3845	11-000-223-590-878-002- / L/R STAFF DVL TRAVEL	REIMB WS/23-3845	CF	L/R STAFF DVL TRAVEL		864.51
<b>AT &amp; T/ 1245</b>							
	23-8067	11-000-230-530-000-600- / DW COMMUNICATIONS	MAR 005540165101	CF	DW COMMUNICATIONS		46.04
<b>B &amp; H PHOTO &amp; ELECTRONICS CORP/ 15760</b>							
	23-3633	11-190-100-610-713-300- / GENERAL SUPPLIES	211703860	CF	GENERAL SUPPLIES		589.98
<b>BARNES &amp; NOBLE/ 1336</b>							
	23-3673	11-190-100-610-304-007- / RHS LA GEN SPLS	4398940/44014 92	CF	RHS LA GEN SPLS		318.76
<b>BARNES, DR. ROBIN M./ 18170</b>							
	23-8044	11-000-270-390-000-700- / TRANSP PURCH PROF SV	611	CF	TRANSP PURCH PROF SV		115.00
<b>BARRY, KENNETH/ 18330</b>							
	23-3907	11-000-223-590-878-002- / L/R STAFF DVL TRAVEL	REIMB WS/23-3907	CF	L/R STAFF DVL TRAVEL		325.10

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
<b>BETZ, CHELSEA/ 18427</b>							
	23-3861	11-000-223-320-000-250- / PROFESSIONAL DEVELOPMENT	REIMB WS/23-3861	CF	PROFESSIONAL DEVELOPMENT		369.00
<b>BLICK ART MATERIALS LLC/ 1475</b>							
	23-3593	11-190-100-610-610-007- / RHS ART SUPPLIES	464171	CF	RHS ART SUPPLIES		50.64
	23-3733	20-281-100-600-000-099-NP / TITLE IV GEN. SPLS. NP	492970	CF	TITLE IV GEN. SPLS. NP		252.05
<b>Total for Blick Art Materials LLC/ 1475</b>							<b>\$302.69</b>
<b>BRESSAN, KRISTEN/ 18263</b>							
	23-3975	11-000-270-503-000-700- / TRANSP AID IN LIEU	1ST SEM/23-3975	CF	TRANSP AID IN LIEU		511.00
<b>BSN SPORTS/ 14683</b>							
	23-3573	11-402-100-890-012-007- / MISC- B BASKETBALL	921119832	CF	MISC- B BASKETBALL		150.60
		11-402-100-890-022-007- / MISC- B INDOOR TRACK	921119832	CF	MISC- B INDOOR TRACK		256.82
		11-402-100-890-057-007- / MISC- G INDOOR TRACK	921119832	CF	MISC- G INDOOR TRACK		1,000.00
<b>Total for BSN Sports, LLC/ 14683</b>							<b>\$1,407.42</b>
<b>BSN SPORTS LLC./ 6145</b>							
	23-2754	11-402-100-610-051-007- / SUPPLIES- G BASKETBALL	920588839	CF	SUPPLIES- G BASKETBALL		1,688.96
	23-1372	11-190-100-610-713-010- / KENNDY PHYS ED SUPPL	920986451	CF	KENNDY PHYS ED SUPPL		104.38
	23-3212	11-402-100-610-065-007- / SUPPLIES- G TENNIS	920871600	CF	SUPPLIES- G TENNIS		1,980.69
	23-3009	11-402-100-610-010-007- / SUPPLIES- BASEBALL	920616225	CF	SUPPLIES- BASEBALL		1,200.00
		11-402-100-610-010-007- / SUPPLIES- BASEBALL	920759042	CF	SUPPLIES- BASEBALL		2,285.52
<b>Total for BSN SPORTS/ 6145</b>							<b>\$7,259.55</b>
<b>BUS PARTS WAREHOUSE/ 2470</b>							
	23-8026	11-000-270-610-000-700- / TRANSP SUPPLIES	156179	CF	TRANSP SUPPLIES		50.98
		11-000-270-610-000-700- / TRANSP SUPPLIES	156697	CF	TRANSP SUPPLIES		162.50
<b>Total for Bus Parts Warehouse/ 2470</b>							<b>\$213.48</b>
<b>CDW GOVERNMENT, INC./ 10046</b>							
	23-3222	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	GS94934	CF	CMPTR CTR SUPPLIES		300.00
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	HG37649	CF	CMPTR CTR SUPPLIES		84.38
	23-0779	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	HJ59809	CF	CMPTR CTR SUPPLIES		337.52
<b>Total for CDW Government, Inc./ 10046</b>							<b>\$721.90</b>
<b>CELEBRATE THE CHILDREN SCHOOL/ 11795</b>							

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Run on 03/29/2023 at 03:40:12 PM

# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

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<b>Pending Payments</b>							
	23-3903	11-000-217-320-000-250- / PURCHASED SERVICES	2122RB44	CF	PURCHASED SERVICES		496.00
<b>CENTER FOR BEHAVIORAL HEALTH MD PA/ 18711</b>							
	23-3303	11-000-217-320-000-250- / PURCHASED SERVICES	7012	CF	PURCHASED SERVICES		525.00
<b>CERAMIC SUPPLY/ 11083</b>							
	23-3591	11-190-100-610-610-007- / RHS ART SUPPLIES	49212124	CF	RHS ART SUPPLIES		387.68
<b>CINTAS CORP 101/ 16070</b>							
	23-8063	11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4149827856	CF	OTHER PURCH SERV- RENTAL		663.40
	23-8016	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4148924420	CF	TRANSP CONTRACT REPAIRS		105.98
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4149646184	CF	TRANSP CONTRACT REPAIRS		105.98
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4150344745	CF	TRANSP CONTRACT REPAIRS		105.98
	23-8063	11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4150548490	CF	OTHER PURCH SERV- RENTAL		663.40
					<b>Total for Cintas Corp 101/ 16070</b>		<b>\$1,644.74</b>
<b>CIRCLE BOWL AND ENTERTAINMENT/ 9144</b>							
	23-3767	20-055-200-500-000-007- / UNIFIED SPORTS-SP OLYM	15027	CF	UNIFIED SPORTS-SP OLYM		328.00
	23-3732	11-402-100-610-030-007- / SUPPLIES- B SWIMMING	13943	CF	SUPPLIES- B SWIMMING		560.00
		11-402-100-890-020-007- / MISC- ICE HOCKEY	13943	CF	MISC- ICE HOCKEY		32.00
		11-402-100-890-030-007- / MISC- B SWIMMING	13943	CF	MISC- B SWIMMING		1,600.00
					<b>Total for Circle Bowl and Entertainment/ 9144</b>		<b>\$2,520.00</b>
<b>CORE CON. GRP., LLC DBA CORE GROUP, LLC/ 18750</b>							
	23-3433	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	10527	CF	CMPTR CTR SUPPLIES		5,020.00
<b>CRAFTMASTER HARDWARE CO., INC./ 2312</b>							
	23-8080	11-000-261-610-052-600- / DW MAINTENANCE SPLS	1533881	CF	DW MAINTENANCE SPLS		61.44
<b>GSMI/ 2402</b>							
	23-2921	11-190-100-610-204-007- / RHS SCI GEN SPLS	23-2921	CF	RHS SCI GEN SPLS		700.00
<b>DAANJ/ 2484</b>							
	23-3566	11-402-100-890-000-007- / MISC- ADMIN	23-3566	CF	MISC- ADMIN		400.00
<b>DANCE XS NYC, LLC/ 16647</b>							
	23-3201	11-401-100-890-611-007- / RHS COCRC MUSIC MISC	2023	CF	RHS COCRC MUSIC MISC		1,100.00
<b>DEMCO, INC./ 2625</b>							
	23-3563	11-000-240-610-000-008- / JFRSN SUPPLIES	7279052	CF	JFRSN SUPPLIES		1,478.30
<b>DOVER BRAKE AND CLUTCH/ 2781</b>							

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# Roxbury Public Schools

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for Batches 52,53

va\_bill5.102317  
03/01/2023

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<b>Pending Payments</b>							
	23-8028	11-000-270-610-000-700- -/ TRANSP SUPPLIES	193549/155052/109415	CF	TRANSP SUPPLIES		217.70
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	11N195156	CF	TRANSP SUPPLIES		107.76
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	11N195214	CF	TRANSP SUPPLIES		386.68
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	11N195215	CF	TRANSP SUPPLIES		1,998.99
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	11N195485	CF	TRANSP SUPPLIES		213.40
					<b>Total for DOVER BRAKE AND CLUTCH/ 2781</b>		<b>\$2,924.53</b>
<b>EAI EDUCATION-ERIC ARMIN INC./ 10832</b>							
	23-3785	11-190-100-610-000-707- -/ CMPTR SVCS SUPPLIES	1246999	CF	CMPTR SVCS SUPPLIES		20,070.00
<b>EDUCATION WEEK/ 2954</b>							
	23-3574	11-402-100-890-000-007- -/ MISC- ADMIN	SUBSCRIPTIO N/23-3574	CF	MISC- ADMIN		97.00
<b>EDUCATIONAL DATA SERVICES INC/ 2966</b>							
	23-3831	11-000-251-340-000-900- -/ SOFTWARE SUPPORT	2305-TM00370	CF	SOFTWARE SUPPORT		2,100.00
<b>EDUCATIONAL SERV. COMM. OF MOR/ 3004</b>							
	23-8039	11-000-270-515-000-700- -/ TRANSP JNT SCHL SP	202301486	CF	TRANSP JNT HME SCHL SP		14,582.88
		11-000-270-515-000-700- -/ TRANSP JNT SCHL SP	202301734	CF	TRANSP JNT HME SCHL SP		14,582.88
	23-8038	11-000-270-517-000-700- -/ TRANSP ESC REGULAR	202301656	CF	TRANSP ESC REGULAR		25,842.44
					<b>Total for Educational Serv. Comm. of Mor/ 3004</b>		<b>\$55,008.20</b>
<b>EDVOCATE/ 13402</b>							
	23-8072	11-000-262-420-000-600- -/ CLEAN, REPAIR, MAINT.	7256	CF	CLEAN, REPAIR, MAINT.		2,291.00
<b>FAMILY FORD/ 11155</b>							
	23-8029	11-000-270-610-000-700- -/ TRANSP SUPPLIES	18725-1	CF	TRANSP SUPPLIES		110.12
<b>FISCINA, JEFFREY/ 16962</b>							
	23-3911	11-000-223-590-878-005- -/ EMS STAFF DVL TRVL	REIMB MILE/23-3911	CF	EMS STAFF DVL TRVL		16.92
		11-000-223-590-878-007- -/ RHS STAFF DVL TRVL	REIMB MILE/23-3911	CF	RHS STAFF DVL TRVL		16.92
					<b>Total for Jeffrey Fiscina/ 16962</b>		<b>\$33.84</b>
<b>FLAGHOUSE/ 3368</b>							
	23-2755	61-450-100-610-001-990- -/ CS BASES SUPPLIES	P094127800016	CF	CS BASES SUPPLIES		84.03
<b>FLAGSHIP HEALTH SYSTEMS, INC./ 3372</b>							

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# Roxbury Public Schools

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for Batches 52,53

va\_bill5.102317  
03/01/2023

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<b>Pending Payments</b>							
	23-8006	11-000-291-270-100-900- / DENTAL INSURANCE	APR 144443	CF	DENTAL INSURANCE		3,606.24
	23-8007	11-000-291-270-100-900- / DENTAL INSURANCE	APR 144445	CF	DENTAL INSURANCE		281.65
					Total for Flagship Health Systems, Inc./ 3372		<u>\$3,887.89</u>
<b>FLENJ -/ 3385</b>							
	23-3597	11-000-223-590-878-007- / RHS STAFF DVL TRVL	07073	CF	RHS STAFF DVL TRVL		170.00
<b>FOLLETT CONTENT SOLUTIONS/ 18454</b>							
	23-3493	11-000-222-610-031-007- / RHS PERIODICALS	640451A/64045	CF	RHS PERIODICALS		1,079.91
		11-000-222-610-031-007- / RHS PERIODICALS	640451B	CF	RHS PERIODICALS		675.21
					Total for Follett Content Solutions, LLC/ 18454		<u>\$1,755.12</u>
<b>FOUR WINDS HOSPITAL/ 16940</b>							
	23-3244	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	INV DATED 2-28-23	CF	HOME INSTRCN PRCH SV		128.00
<b>GALLAGHER, AMY/ 16644</b>							
	23-3954	11-000-219-610-000-250- / CST SUPPLIES	REIMB PUR/23-3954	CF	CST SUPPLIES		89.93
<b>GANNETT NEW JERSEY NEWSPAPERS/ 15366</b>							
	23-3890	11-000-230-590-000-800- / LEGAL AD	0005626120	CF	LEGAL AD		41.24
<b>GILLESPIE GROUP, INC./ 15702</b>							
	22-4045	11-000-261-420-600-010- / KNDY CONTRACTS	00000801	CF	KNDY CONTRACTS		2,421.36
<b>GLAZIER CLINICS/MEGA CLINICS, LLC/ 15657</b>							
	23-3744	11-402-100-890-016-007- / MISC- FOOTBALL	REG FEE/23-3744	CF	MISC- FOOTBALL		250.00
<b>GOROUT/ 18776</b>							
	23-3946	11-402-100-320-000-007- / PURCHASED SERVICES (300-	2351	CF	PURCHASED SERVICES (300-		1,245.00
<b>GOTTSLEBEN, JEFFREY/ 10976</b>							
	23-3886	11-000-291-290-000-600- / MAINTENANCE UNIFORMS	REIMB PANTS/23-3886	CF	MAINTENANCE UNIFORMS		219.96
<b>H.A. DEHART &amp; SON/ 2590</b>							
	23-8030	11-000-270-610-000-700- / TRANSP SUPPLIES	X101023414:01	CF	TRANSP SUPPLIES		2,766.47
		11-000-270-610-000-700- / TRANSP SUPPLIES	X101023536:01	CF	TRANSP SUPPLIES		431.52
		11-000-270-610-000-700- / TRANSP SUPPLIES	X102000699:01	CF	TRANSP SUPPLIES		132.34

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# Roxbury Public Schools

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for Batches 52,53

va\_bill5.102317

03/01/2023

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<b>Pending Payments</b>							
<b>Total for H.A. DeHart &amp; Son/ 2590</b>							<b>\$3,330.33</b>
<b>HAGEMANN, REGINA @ EMS/ 18526</b>							
	23-3858	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB	CF	TUITION REIMBURSEMENT		1,056.00
			TUIT/23-3858				
<b>HANCOCK, JESSIE @ LRS/ 14988</b>							
	23-3888	11-000-223-590-878-002- -/ L/R STAFF DVL TRAVEL	REIMB	CF	L/R STAFF DVL TRAVEL		35.63
			MILE/23-3888				
<b>HANOVER SUPPLY/ 14489</b>							
	23-8048	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R194728	CF	DW MAINTENANCE SPLS		190.42
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R194751	CF	DW MAINTENANCE SPLS		78.50
	23-3827	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R194459	CF	DW MAINTENANCE SPLS		2,007.85
	23-8048	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R194961	CF	DW MAINTENANCE SPLS		172.58
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R194933	CF	DW MAINTENANCE SPLS		94.96
<b>Total for Hanover Supply/ 14489</b>							<b>\$2,544.31</b>
<b>HEINEMANN LIBRARY/ 9969</b>							
	23-3688	11-190-100-640-320-005- -/ EMS L. ARTS TEXT	7512096	CF	EMS L. ARTS TEXT		186.29
<b>HERTZ FURNITURE SYSTEMS/ 10123</b>							
	23-3548	11-190-100-610-003-008- -/ JFRSN FRN SUPPLIES	689978	CF	JFRSN FRN SUPPLIES		709.80
<b>HOME DEPOT PRO/ 7401</b>							
	23-8113	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	734086515	CF	DW MAINTENANCE SPLS		11.97
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	734527146	CF	DW MAINTENANCE SPLS		40.71
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	734555832	CF	DW MAINTENANCE SPLS		16.50
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	734602873	CF	DW MAINTENANCE SPLS		1,851.00
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	734753247	CF	DW MAINTENANCE SPLS		187.55
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	734985518	CF	DW MAINTENANCE SPLS		29.09
<b>Total for Home Depot Pro/ 7401</b>							<b>\$2,136.82</b>
<b>IDESIGN SOLUTIONS/ 16104</b>							
	23-2722	11-190-100-610-106-005- -/ STEAM SUPPLIES	16918	CF	STEAM SUPPLIES		276.00
<b>INTEGRATED TRANSLATION SERVICES, LLC/ 18419</b>							
	23-1104	11-000-240-500-000-003- -/ OTHER PURCHASED SERVICES	14	CF	OTHER PURCHASED SERVICES		70.50
		11-000-240-890-000-005- -/ EMS MISC EXP	14	CF	EMS MISC EXP		40.50

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for Batches 52,53

va\_bill5.102317  
03/01/2023

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<b>Total for Integrated Translation Services, LLC/ 18419</b>							<b>\$111.00</b>
<b>Pending Payments</b>							
<b>JENKINS, CHRIS/ 18756</b>							
	23-3532	11-401-100-890-611-007- /- RHS COCRC MUSIC MISC	MUSIC	CF	RHS COCRC MUSIC MISC		500.00
			CLIN/23-3532				
<b>JOHNNY DEE'S GLASS CO./ 15939</b>							
	23-3881	11-000-261-610-600-005- /- EMS MTNCE SPLS	20345	CF	EMS MTNCE SPLS		230.00
<b>JOHNNY ON THE SPOT, LLC/ 15728</b>							
	23-3836	11-402-100-890-076-007- /- MISC. - GYMNASTICS	0006537154	CF	MISC. - GYMNASTICS		151.25
		11-402-100-890-076-007- /- MISC. - GYMNASTICS	0006624962	CF	MISC. - GYMNASTICS		87.50
		11-402-100-890-076-007- /- MISC. - GYMNASTICS	0006644830	CF	MISC. - GYMNASTICS		87.50
		11-402-100-890-076-007- /- MISC. - GYMNASTICS	0006664536	CF	MISC. - GYMNASTICS		87.50
		11-402-100-890-076-007- /- MISC. - GYMNASTICS	0006682429	CF	MISC. - GYMNASTICS		87.50
<b>Total for Johnny on the Spot, LLC/ 15728</b>							<b>\$501.25</b>
<b>JOHNSTONE SUPPLY/ 15578</b>							
	23-8052	11-000-261-420-050-600- /- MAINT CONTRACTS	\$5616443.001	CF	MAINT CONTRACTS		1,167.91
		11-000-261-420-050-600- /- MAINT CONTRACTS	\$5658812.001	CF	MAINT CONTRACTS		828.00
		11-000-261-420-050-600- /- MAINT CONTRACTS	\$5660974.001	CF	MAINT CONTRACTS		471.12
		11-000-261-420-050-600- /- MAINT CONTRACTS	\$5656083.001	CF	MAINT CONTRACTS		62.40
		11-000-261-420-050-600- /- MAINT CONTRACTS	\$5653262.002	CF	MAINT CONTRACTS		194.85
	23-3793	11-000-261-610-600-002- /- L/R MNTNCE SPLS	\$5653262.001	CF	L/R MNTNCE SPLS		2,230.02
		11-000-261-610-600-002- /- L/R MNTNCE SPLS	\$5654266.001	CF	L/R MNTNCE SPLS		1,045.66
<b>Total for JOHNSTONE SUPPLY INC./ 15578</b>							<b>\$5,999.96</b>
<b>JUNIOR LIBRARY GUILD/ 11601</b>							
	23-2902	11-000-222-610-031-009- /- NXN PERIODICALS	644889	CF	NXN PERIODICALS		3,986.80
<b>KATZ, ROBERT/ 15415</b>							
	23-8024	11-000-270-390-000-700- /- TRANSP PURCH PROF SV	MAR 23-8024	CF	TRANSP PURCH PROF SV		65.00
<b>KULICK, LAUREN/ 18542</b>							
	23-3421	11-401-100-890-611-007- /- RHS COCRC MUSIC MISC	MUSIC	CF	RHS COCRC MUSIC MISC		500.00
			CLIN/23-3421				
<b>LEARNWELL/ 12232</b>							
	23-3809	11-219-100-320-000-250- /- HOME INSTR PURCH ED SV	135874	CF	HOME INSTR PURCH ED SV		241.41
	23-3807	11-150-100-320-000-250- /- HOME INSTRCN PRCH SV	135875	CF	HOME INSTRCN PRCH SV		563.27

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317

03/01/2023

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<b>Pending Payments</b>							
	23-3870	11-219-100-320-000-250- / HOME INSTR PURCH ED SV	136255	CF	HOME INSTR PURCH ED SV		402.33
	23-3809	11-219-100-320-000-250- / HOME INSTR PURCH ED SV	136254	CF	HOME INSTR PURCH ED SV		80.47
<b>Total for LearnWell/ 12232</b>							<b>\$1,287.48</b>
<b>LEGACY PRINTING AND DESIGNS/ 15820</b>							
	23-1213	11-190-100-610-004-009- / NXN GENERAL SUPPLIES	2110	CF	NXN GENERAL SUPPLIES		323.05
<b>LITERACY STRATEGIES CONSULTION, LLC/ 18608</b>							
	23-1100	20-483-200-300-000-000- / ESSER II SERVICES	1014	CF	ESSER II SERVICES		6,000.00
		20-483-200-300-000-000- / ESSER II SERVICES	943	CF	ESSER II SERVICES		6,000.00
<b>Total for Literacy Strategies Consulting, LLC/ 18608</b>							<b>\$12,000.00</b>
<b>MACMILLAN OIL CO., OF ALLENTOWN/ 11592</b>							
	23-8033	11-000-270-610-000-700- / TRANSP SUPPLIES	111599	CF	TRANSP SUPPLIES		240.00
<b>MARTIN, JOHN Q/ 18185</b>							
	23-1207	11-190-100-320-000-300- / ARTIST IN RES PRGM	2023003	CF	ARTIST IN RES PRGM		1,925.00
<b>MASCHIO'S FOOD SERVICE, INC./ 16687</b>							
	23-8093	11-000-251-500-878-900- / MISCELLANEOUS PURCHASED	0087584	CF	MISCELLANEOUS PURCHASED		178.50
	23-8102	60-910-310-330-000-059- / FS MANAGEMENT FEE	FEB 0087610	CF	FS MANAGEMENT FEE		151,993.36
<b>Total for Maschio's Food Service, Inc./ 16687</b>							<b>\$152,171.86</b>
<b>MASON, STUART RHS/ 14867</b>							
	23-3900	11-402-100-590-000-007- / ATHLETICS PROF DEV COACH	REIMB WS/23-3900	CF	ATHLETICS PROF DEV COACH		133.48
<b>MCTCA/ 16584</b>							
	23-2773	11-402-100-890-022-007- / MISC- B INDOOR TRACK	ENTRY FEE/23-2773	CF	MISC- B INDOOR TRACK		252.00
		11-402-100-890-057-007- / MISC- G INDOOR TRACK	ENTRY FEE/23-2773	CF	MISC- G INDOOR TRACK		252.00
<b>Total for MCTCA/ 16584</b>							<b>\$504.00</b>
<b>MEIXSELL, THEODORE J./ 18761</b>							
	23-3976	11-000-270-390-000-700- / TRANSP PURCH PROF SV	REIMB FP/23-3976	CF	TRANSP PURCH PROF SV		67.38
<b>MONDANARO, JOE/ 15242</b>							
	23-3912	11-000-270-610-000-700- / TRANSP SUPPLIES	PETTY CASH/23-3912	CF	TRANSP SUPPLIES		138.91

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# Roxbury Public Schools

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for Batches 52,53

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<b>Pending Payments</b>							
<b>MORRIS COUNTY MUA/ 5647</b>							
	23-8058	11-000-262-490-061-600- / B&G PURCH GARBAGE	1573256	CF	B&G PURCH GARBAGE		651.45
<b>MUNICIPAL CAPITAL FINANCE/ 16261</b>							
	23-8062	11-190-100-440-000-900- / OTHER PURCHASED SERVICES	PMNT 5/23-8062	CF	OTHER PURCHASED SERVICES		288.00
		11-190-100-440-000-900- / OTHER PURCHASED SERVICES	PMNT #8/23-8062	CF	OTHER PURCHASED SERVICES		1,260.00
<b>Total for Municipal Capital Finance/ 16261</b>							<b>\$1,548.00</b>
<b>MUSIC &amp; ARTS/ 13657</b>							
	23-3701	11-190-100-610-611-002- / L/R MUSIC SUPPLIES	036466131	CF	L/R MUSIC SUPPLIES		819.00
		11-190-100-610-611-002- / L/R MUSIC SUPPLIES	036521239	CF	L/R MUSIC SUPPLIES		74.01
		11-190-100-610-611-002- / L/R MUSIC SUPPLIES	036480643	CF	L/R MUSIC SUPPLIES		195.96
		11-190-100-610-611-002- / L/R MUSIC SUPPLIES	036566218	CF	L/R MUSIC SUPPLIES		11.63
<b>Total for Music &amp; Arts/ 13657</b>							<b>\$1,100.60</b>
<b>MUSIC DEN/ 5717</b>							
	23-2725	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3394502	CF	RHS MUSIC SUPPLIES		133.00
	23-2562	11-190-100-420-611-007- / RHS EQUIP REPAIR	3407374	CF	RHS EQUIP REPAIR		260.00
	23-2306	11-401-100-610-611-007- / RHS COCRC MUSIC SPLS	3407373	CF	RHS COCRC MUSIC SPLS		209.01
	23-2291	11-190-100-610-611-005- / EMS MUSIC SUPPLIES	3407372	CF	EMS MUSIC SUPPLIES		885.50
	23-2259	11-190-100-420-051-005- / EMS EQUIP REPAIR	3407371	CF	EMS EQUIP REPAIR		3,407.00
	23-2258	11-190-100-420-051-005- / EMS EQUIP REPAIR	3407370	CF	EMS EQUIP REPAIR		1,299.00
	23-2038	11-190-100-420-611-007- / RHS EQUIP REPAIR	3407369	CF	RHS EQUIP REPAIR		1,215.00
	23-2029	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3394094	CF	RHS MUSIC SUPPLIES		571.64
	23-2016	11-190-100-500-611-002- / OTHER PURCHASED SERVICES	3407390	CF	OTHER PURCHASED SERVICES		810.00
	23-1977	11-190-100-420-000-002- / L/R EQUIPMENT REPAIR	3407366	CF	L/R EQUIPMENT REPAIR		2,300.00
	23-1878	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3394081	CF	RHS MUSIC SUPPLIES		2,605.28
		11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3403562	CF	RHS MUSIC SUPPLIES		78.00
		11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3407365	CF	RHS MUSIC SUPPLIES		372.20
	23-1721	11-190-100-610-004-007- / RHS GENERAL SUPPLIES	3394089	CF	RHS GENERAL SUPPLIES		334.20
	23-1481	11-401-100-610-611-007- / RHS COCRC MUSIC SPLS	3407355	CF	RHS COCRC MUSIC SPLS		7,224.00
	23-1480	11-190-100-420-611-007- / RHS EQUIP REPAIR	3407353	CF	RHS EQUIP REPAIR		2,498.50
	23-1412	11-401-100-610-611-007- / RHS COCRC MUSIC SPLS	3394495	CF	RHS COCRC MUSIC SPLS		1,314.57

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# Roxbury Public Schools

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for Batches 52,53

va\_bill5.102317

03/01/2023

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<b>Pending Payments</b>							
		11-401-100-610-611-007- -/ RHS COCRC MUSIC SPLS	3407352	CF	RHS COCRC MUSIC SPLS		528.09
	23-1410	11-401-100-610-611-007- -/ RHS COCRC MUSIC SPLS	3394098	CF	RHS COCRC MUSIC SPLS		2,189.77
	23-1409	11-401-100-610-611-007- -/ RHS COCRC MUSIC SPLS	3394097	CF	RHS COCRC MUSIC SPLS		1,022.88
	23-1408	11-401-100-610-611-007- -/ RHS COCRC MUSIC SPLS	3407351	CF	RHS COCRC MUSIC SPLS		800.00
	23-1401	11-190-100-420-611-007- -/ RHS EQUIP REPAIR	3381677	CF	RHS EQUIP REPAIR		250.00
		11-190-100-420-611-007- -/ RHS EQUIP REPAIR	3381693	CF	RHS EQUIP REPAIR		250.00
		11-190-100-420-611-007- -/ RHS EQUIP REPAIR	3407349	CF	RHS EQUIP REPAIR		250.00
		11-190-100-420-611-007- -/ RHS EQUIP REPAIR	3407350	CF	RHS EQUIP REPAIR		250.00
	23-2010	11-190-100-610-611-005- -/ EMS MUSIC SUPPLIES	3384207	CF	EMS MUSIC SUPPLIES		1,001.95
		11-190-100-610-611-005- -/ EMS MUSIC SUPPLIES	3407484	CF	EMS MUSIC SUPPLIES		449.99
<b>Total for Music Den/ 5717</b>							<b>\$32,509.58</b>
<b>MUSICALSOURCE/ 14055</b>							
	23-3210	11-190-100-610-611-005- -/ EMS MUSIC SUPPLIES	2200260	CF	EMS MUSIC SUPPLIES		483.32
<b>N2Y, LLC/ 18749</b>							
	23-3438	11-204-100-610-000-250- -/ LRNG/LANG DIS GEN SUPPL	Q-114823	CF	LRNG/LANG DIS GEN SUPPL		959.96
<b>NAPA CORPORATE/ 15070</b>							
	23-8064	11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-581367	CF	TRANSP SUPPLIES		254.40
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-581454	CF	TRANSP SUPPLIES		102.71
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-581596	CF	TRANSP SUPPLIES		9.42
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-582039	CF	TRANSP SUPPLIES		253.64
<b>Total for Napa Corporate/ 15070</b>							<b>\$620.17</b>
<b>NASCO EDUCATION/ 5748</b>							
	23-3594	11-190-100-610-610-007- -/ RHS ART SUPPLIES	415124	CF	RHS ART SUPPLIES		38.88
<b>NATIONAL FUEL OIL, INC./ 15922</b>							
	23-8042A	11-000-270-610-623-700- -/ TRANSP FUEL	79122	CF	TRANSP FUEL		9,123.49
		11-000-270-610-623-700- -/ TRANSP FUEL	79482	CF	TRANSP FUEL		9,005.73
		11-000-270-610-623-700- -/ TRANSP FUEL	79870	CF	TRANSP FUEL		8,823.86
		11-000-270-610-623-700- -/ TRANSP FUEL	80114	CF	TRANSP FUEL		5,038.87
		11-000-270-610-623-700- -/ TRANSP FUEL	80393	CF	TRANSP FUEL		11,144.57
		11-000-270-610-623-700- -/ TRANSP FUEL	81020	CF	TRANSP FUEL		11,196.94
<b>Total for National Fuel Oil, Inc./ 15922</b>							<b>\$54,333.46</b>
<b>NEW JERSEY COUNSELING ASSOC./ 18620</b>							

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Run on 03/29/2023 at 03:40:12 PM

# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317

03/01/2023

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<b>Pending Payments</b>							
	23-1351	11-000-218-580-878-007- /- RHS GUIDANCE TRAVEL	REG FEE/23-1351	CF	RHS GUIDANCE TRAVEL		149.00
<b>NEW JERSEY HILLS MEDIA GROUP/ 18562</b>							
	23-3949	11-000-230-590-000-800- /- LEGAL AD	002LGLL00342 680	CF	LEGAL AD		9.77
<b>NEWTON HIGH SCHOOL/ 15961</b>							
	23-2346	11-402-100-890-012-007- /- MISC- B BASKETBALL	ENTRY FEE/23-2346	CF	MISC- B BASKETBALL		250.00
<b>NICKERSON CORP./ 12168</b>							
	23-2177	11-000-261-610-600-007- /- RHS MTNCNE SPLS	00021021	CF	RHS MTNCNE SPLS		3,800.00
<b>NJ ADVANCE MEDIA/ 7797</b>							
	23-3832	11-000-230-590-000-800- /- LEGAL AD	0010586655	CF	LEGAL AD		12.04
	23-3961	11-000-230-590-000-800- /- LEGAL AD	0010602432	CF	LEGAL AD		14.62
			<b>Total for NJ Advance Media/ 7797</b>				<b>\$26.66</b>
<b>NJCEC/ 9708</b>							
	23-3510	11-000-223-590-878-010- /- KNDY STF DVL TRVL	00132	CF	KNDY STF DVL TRVL		160.00
<b>NJHSBCA/ 18775</b>							
	23-3945	11-402-100-890-020-007- /- MISC- ICE HOCKEY	MORRIS COUNTY BANQ	CF	MISC- ICE HOCKEY		350.00
<b>NJSBA/ 9148</b>							
	23-3455	11-000-230-339-000-900- /- OTHER PURCHASED PROFESSI	INV-17327-N9N 429	CF	OTHER PURCHASED PROFESSI		7,500.00
<b>NJSIAA/ 5929</b>							
	23-3899	11-402-100-890-020-007- /- MISC- ICE HOCKEY	0083974	CF	MISC- ICE HOCKEY		120.00
		11-402-100-890-051-007- /- MISC- G BASKETBALL	0083811	CF	MISC- G BASKETBALL		90.00
		11-402-100-890-020-007- /- MISC- ICE HOCKEY	0084069	CF	MISC- ICE HOCKEY		90.00
		11-402-100-890-034-007- /- MISC- WRESTLING	0084921	CF	MISC- WRESTLING		224.00
			<b>Total for NJSIAA/ 5929</b>				<b>\$524.00</b>
<b>OPTIMUM/ 15005</b>							
	23-8012	11-000-230-530-000-600- /- DW COMMUNICATIONS	APR 0787659578001 6	CF	DW COMMUNICATIONS		50.56

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Run on 03/29/2023 at 03:40:12 PM

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<b>Pending Payments</b>							
	23-8013	11-000-230-530-000-600- / DW COMMUNICATIONS	APR 50475013	CF	DW COMMUNICATIONS		22.03
	23-8015	11-000-230-530-000-600- / DW COMMUNICATIONS	APR 505156017	CF	DW COMMUNICATIONS		11.00
					<b>Total for Optimum/ 15005</b>		<b>\$83.59</b>
<b>PARTS AUTHORITY, LLC/ 18721</b>							
	23-8106	11-000-270-610-000-700- / TRANSP SUPPLIES	079-309750	CF	TRANSP SUPPLIES		4.30
		11-000-270-610-000-700- / TRANSP SUPPLIES	124-240142	CF	TRANSP SUPPLIES		4.30
		11-000-270-610-000-700- / TRANSP SUPPLIES	011-849349	CF	TRANSP SUPPLIES		248.32
		11-000-270-610-000-700- / TRANSP SUPPLIES	031-229115	CF	TRANSP SUPPLIES		65.99
		11-000-270-610-000-700- / TRANSP SUPPLIES	056-987821	CF	TRANSP SUPPLIES		172.78
					<b>Total for Parts Authority, LLC/ 18721</b>		<b>\$495.69</b>
<b>PAXTON PATTERSON/ 6165</b>							
	23-1767	11-190-100-610-507-310- / 9-12 SUPLS IS,FCS,BUSINE	412300	CF	9-12 SUPLS IS,FCS,BUSINE		419.30
<b>PAYK12/ 15567</b>							
	23-3825	11-402-100-890-000-007- / MISC- ADMIN	4919	CF	MISC- ADMIN		186.47
<b>PBG NETWORKS/ 14346</b>							
	23-3748	11-190-100-500-000-707- / CMPTR SVCS PRCH SVCS	20232812	CF	CMPTR SVCS PRCH SVCS		15,029.50
<b>PEARSON CLINICAL ASSESSMENT/ 14039</b>							
	23-2977	11-000-219-610-000-250- / CST SUPPLIES	1000007598872	CF	CST SUPPLIES		59.40
			5				
<b>PENSKE TRUCK LEASING/ 18641</b>							
	23-8111	11-000-270-890-000-000- / MISCELLANEOUS EXPENDITUR	C088493469	CF	MISCELLANEOUS EXPENDITUR		327.00
		11-000-270-890-000-000- / MISCELLANEOUS EXPENDITUR	C088493468	CF	MISCELLANEOUS EXPENDITUR		311.25
		11-000-270-890-000-000- / MISCELLANEOUS EXPENDITUR	C088493470	CF	MISCELLANEOUS EXPENDITUR		331.50
		11-000-270-890-000-000- / MISCELLANEOUS EXPENDITUR	C088493121	CF	MISCELLANEOUS EXPENDITUR		450.75
					<b>Total for Penske Truck Leasing Co./ 18641</b>		<b>\$1,420.50</b>
<b>PETRO-MECHANICS, INC/ 13998</b>							
	23-8021	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	95600	CF	TRANSP CONTRACT REPAIRS		140.00
<b>PURESAN HOLDINGS LLC/ 18579</b>							
	23-3535	11-000-262-610-600-005- / EMS CUSTODIAL SPLS	192983-01	CF	EMS CUSTODIAL SPLS		1,999.40
		11-000-262-610-600-007- / RHS CUSTODIAL SPLS	192983-01	CF	RHS CUSTODIAL SPLS		3,000.00
		11-000-262-610-600-008- / JFRSON CUSTODIAL SPLS	192983-01	CF	JFRSON CUSTODIAL SPLS		705.65

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<b>Pending Payments</b>							
		11-000-262-610-600-009- / NIXON CUSTODIAL SPLS	192983-01	CF	NIXON CUSTODIAL SPLS		705.65
		11-000-262-610-600-010- / KNDY CUSTODIAL SPLS	192983-01	CF	KNDY CUSTODIAL SPLS		705.65
<b>Total for Puresan Cleaning Innovations/ 18579</b>							<b>\$7,116.35</b>
<b>QUADIENT LEASING, INC./ 12597</b>							
	23-8105	11-000-230-530-000-900- / BO COMMUNICATIONS	N9864004	CF	BO COMMUNICATIONS		551.46
<b>RAINBOW THERAPEUTIC SERVICES, LLC/ 14298</b>							
	23-2927	11-000-217-320-000-250- / PURCHASED SERVICES	23-2927	CF	PURCHASED SERVICES		2,550.00
<b>RANDOLPH TENNIS CENTER/ 16277</b>							
	23-3829	11-402-100-890-020-007- / MISC- ICE HOCKEY	181785	CF	MISC- ICE HOCKEY		240.00
		11-402-100-890-020-007- / MISC- ICE HOCKEY	181786	CF	MISC- ICE HOCKEY		240.00
<b>Total for Randolph Tennis Center/ 16277</b>							<b>\$480.00</b>
<b>READING &amp; WRITING PROJECT LLC/ 17991</b>							
	23-1365	20-487-200-300-000-000- / ARP ESSER GRANT PROGRAM	RWP-5028688	CF	ARP ESSER GRANT PROGRAM		2,248.23
<b>RHODES, ANN/ 13183</b>							
	23-3885	61-423-100-610-000-990- / CS GEN SUPPLIES	REIMB SUPPLY/23-388 5	CF	CS GEN SUPPLIES		52.00
		61-450-100-610-001-990- / CS BASES SUPPLIES	REIMB SUPPLY/23-388 5	CF	CS BASES SUPPLIES		1,518.55
<b>Total for Rhodes, Ann/ 13183</b>							<b>\$1,570.55</b>
<b>RICCIARDI BROTHERS/ 12940</b>							
	23-8050	11-000-261-610-052-600- / DW MAINTENANCE SPLS	4846	CF	DW MAINTENANCE SPLS		55.98
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	4843	CF	DW MAINTENANCE SPLS		27.99
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	4844	CF	DW MAINTENANCE SPLS		11.96
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	4838	CF	DW MAINTENANCE SPLS		1,293.35
<b>Total for Ricciardi Brothers/ 12940</b>							<b>\$1,389.28</b>
<b>RIDGEWOOD PRESS/ 16378</b>							
	23-2867	11-000-261-610-600-005- / EMS MTNCE SPLS	135892	CF	EMS MTNCE SPLS		377.00
	23-3586	11-190-100-610-002-007- / RHS AV SUPPLIES	136555	CF	RHS AV SUPPLIES		913.00
<b>Total for Ridgewood Press/ 16378</b>							<b>\$1,290.00</b>
<b>RIFFEL, PETER/ 17097</b>							

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
	23-3948	11-000-262-590-878-600- / B&G TRAVEL	REIMB WS/23-3948	CF	B&G TRAVEL		349.63
<b>RONETCO SUPERMARKETS INC./ 6895</b>							
	23-0907	11-190-100-610-509-007- / RHS HOME ECON SUPPL	03-16-23/281/20 7	CF	RHS HOME ECON SUPPL		37.54
	23-3862	11-212-100-610-000-250- / MD SPLS	2-27/281/165	CF	MD SPLS		27.86
		11-212-100-610-000-250- / MD SPLS	3-7/281/165	CF	MD SPLS		20.17
		11-212-100-610-000-250- / MD SPLS	3-7A/281/165	CF	MD SPLS		22.69
		11-212-100-610-000-250- / MD SPLS	3-6/281/165	CF	MD SPLS		59.72
		11-212-100-610-000-250- / MD SPLS	3-1/281/165	CF	MD SPLS		24.01
		11-212-100-610-000-250- / MD SPLS	3-13/281/165	CF	MD SPLS		27.71
		11-212-100-610-000-250- / MD SPLS	3-13A/281/165	CF	MD SPLS		36.92
		11-212-100-610-000-250- / MD SPLS	3-13B/281/165	CF	MD SPLS		46.14
		11-212-100-610-000-250- / MD SPLS	3-14/281/165	CF	MD SPLS		20.66
		11-212-100-610-000-250- / MD SPLS	3-15/281/165	CF	MD SPLS		108.86
					<b>Total for RONETCO SUPERMARKETS INC./ 6895</b>		<b>\$432.28</b>
<b>RSR ELECTRONICS/ 16262</b>							
	23-3691	11-190-100-610-507-007- / RHS TECHNOLOGY SPLSI	591512	CF	RHS TECHNOLOGY SPLSI		210.30
<b>RUTGERS OFFICE OF PUBLIC HEALTH PRACTICE/ 18183</b>							
	23-3844	11-190-100-610-101-300- / GENERAL SUPPLIES	ROM041223W	CF	GENERAL SUPPLIES		195.00
<b>RWC SURVEYING/ 18596</b>							
	23-3698	11-000-261-420-050-600- / MAINT CONTRACTS	319	CF	MAINT CONTRACTS		4,000.00
<b>RYDIN DECAL/ 7036</b>							
	23-3544	11-190-100-610-002-007- / RHS AV SUPPLIES	PS-INV104930	CF	RHS AV SUPPLIES		650.00
<b>SAVVAS LEARNING COMPANY, LLC/ 18687</b>							
	23-3572	11-190-100-610-805-007- / RHS F. LANG WKBKS/PER	4026915206	CF	RHS F. LANG WKBKS/PER		1,406.16
<b>SCARINCI &amp; HOLLENBECK LLC/ 16464</b>							
	23-8082	11-000-230-331-041-800- / LEGAL	FEB LEGAL	CF	LEGAL		6,664.00
		11-000-230-331-041-800- / LEGAL	JAN LEGAL	CF	LEGAL		7,803.00
					<b>Total for Scarinci &amp; Hollenbeck LLC/ 16464</b>		<b>\$14,467.00</b>
<b>SCHOLASTIC BOOK CLUB/ 11917</b>							

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
	23-3980	11-000-222-610-030-005- / EMS MEDIA SPLS	W5251139BF	CF	EMS MEDIA SPLS		2,072.27
<b>SCHOOL HEALTH CORP./ 7217</b>							
	23-3575	11-190-100-610-712-005- / EMS HEALTH SUPPLIES	4176968-00	CF	EMS HEALTH SUPPLIES		789.66
	23-3617	11-000-213-610-000-008- / HEALTH GENERAL SUPPLIES	4178151-00	CF	HEALTH GENERAL SUPPLIES		17.97
<b>Total for School Health Corp./ 7217</b>							<b>\$807.63</b>
<b>SCHOOL SPEC./BECKLEY CARDY/ 7230</b>							
	23-3803	20-251-100-600-000-099- / IDEA PRES SUPPLIES	208132061466	CF	IDEA PRES SUPPLIES		71.98
<b>SCHOOL SPECIALITY/ 14665</b>							
	23-3592	11-190-100-610-610-007- / RHS ART SUPPLIES	208132001065	CF	RHS ART SUPPLIES		443.18
	23-3646	11-190-100-610-004-009- / NXN GENERAL SUPPLIES	308104252382	CF	NXN GENERAL SUPPLIES		124.77
<b>Total for School Speciality LLC/ 14665</b>							<b>\$567.95</b>
<b>SCHOOL SPECIALITY/ABILITATIONS/ 10204</b>							
	23-3649	11-000-240-610-000-003- / FRANKLIN SUPPLIES	208132018154	CF	FRANKLIN SUPPLIES		268.00
<b>SCHOOL SPECIALTY LLC/ 7233</b>							
	23-3651	11-190-100-610-003-005- / EMS FURN SUPPLIES	208132000384	CF	EMS FURN SUPPLIES		485.43
<b>SCHOOL SPECIALTY LLC/ 7234</b>							
	23-3194	11-190-100-610-003-002- / L/R FRN SPLS	208132029798	CF	L/R FRN SPLS		4,492.80
<b>SERVICE TIRE TRUCK CENTERS, INC./ 9331</b>							
	23-8035	11-000-270-610-000-700- / TRANSP SUPPLIES	23-0169345-007	CF	TRANSP SUPPLIES		2,069.44
		11-000-270-610-000-700- / TRANSP SUPPLIES	23-0169866-007	CF	TRANSP SUPPLIES		896.72
<b>Total for SERVICE TIRE TRUCK CENTERS, Inc./ 9331</b>							<b>\$2,966.16</b>
<b>SHEAFFER SUPPLY INC./ 7420</b>							
	23-8103	11-000-261-610-052-600- / DW MAINTENANCE SPLS	1195327-0001-0	CF	DW MAINTENANCE SPLS		23.95
<b>SHI INTERNATIONAL CORP./ 15641</b>							
	23-2104	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	B16053575	CF	RHS MUSIC SUPPLIES		277.90
<b>SHOP SPECIALTIES, INC./ 15932</b>							
	23-3286	11-190-100-420-507-007- / RHS EQUIP REPR	B-6409	CF	RHS EQUIP REPR		591.00
<b>SIGNARAMA/ 7476</b>							
	23-3882	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	43095	CF	GROUNDS GENERAL SUPPLIES		192.00
	23-2855	11-190-100-610-204-007- / RHS SCI GEN SPLS	43113	CF	RHS SCI GEN SPLS		888.50

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
	23-3520	11-000-251-610-000-800- / HR SUPPLIES	43097	CF	HR SUPPLIES		560.00
<b>Total for SIGNARAMA/ 7476</b>							<b>\$1,640.50</b>
<b>SILVERGATE PREPARATORY/ 16012</b>							
	23-3818	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	40225	CF	HOME INSTRCN PRCH SV		280.00
		11-150-100-320-000-250- / HOME INSTRCN PRCH SV	40363	CF	HOME INSTRCN PRCH SV		280.00
	23-3820	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	40568	CF	HOME INSTRCN PRCH SV		350.00
		11-150-100-320-000-250- / HOME INSTRCN PRCH SV	40569	CF	HOME INSTRCN PRCH SV		350.00
		11-150-100-320-000-250- / HOME INSTRCN PRCH SV	40570	CF	HOME INSTRCN PRCH SV		210.00
<b>Total for Silvergate Preparatory/ 16012</b>							<b>\$1,470.00</b>
<b>SIMON PETER FISHING TACKLE &amp; BAIT/ 15244</b>							
	23-2343	11-190-100-420-713-007- / RHS EQUIP REPAIR	1101202201A	CF	RHS EQUIP REPAIR		174.99
<b>SPECTRUM COMMUNICATIONS, INC./ 13900</b>							
	23-3740	11-000-266-890-000-800- / UE S OTHER OBJECTS	23861	CF	UE S OTHER OBJECTS		885.00
	23-3410	11-000-266-610-000-800- / SECURITY GENERAL SUPPLIE	23812	CF	SECURITY GENERAL SUPPLIE		749.70
<b>Total for Spectrum Communications/ 13900</b>							<b>\$1,634.70</b>
<b>SPORTSCOPE/ 18633</b>							
	23-3901	11-402-100-320-000-007- / PURCHASED SERVICES (300-	21538	CF	PURCHASED SERVICES (300-		499.00
<b>SSP &amp; ASSOCIATES, INC./ 7753</b>							
	23-3849	11-000-230-334-000-900- / GEN ADM ARCH/E SVCS	12	CF	GEN ADM ARCH/E SVCS		1,501.88
<b>ST. CLARES HOSPITAL/ 16576</b>							
	23-2910	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	4937	CF	HOME INSTRCN PRCH SV		275.00
	23-2911	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	4932	CF	HOME INSTRCN PRCH SV		220.00
	23-3382	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	5002	CF	HOME INSTRCN PRCH SV		275.00
	23-3756	11-219-100-320-000-250- / HOME INSTR PURCH ED SV	5026	CF	HOME INSTR PURCH ED SV		165.00
	23-2999	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	4942	CF	HOME INSTRCN PRCH SV		275.00
	23-3001	11-150-100-320-000-250- / HOME INSTRCN PRCH SV	4946	CF	HOME INSTRCN PRCH SV		165.00
<b>Total for St. Clares Hospital/ 16576</b>							<b>\$1,375.00</b>
<b>ST. JOSEPH'S HOSPITAL/ 13526</b>							
	23-3835	11-000-219-390-000-250- / CST PRCH OTHR SVCS	8000015912	CF	CST PRCH OTHR SVCS		450.00
	23-3305	11-000-219-390-000-250- / CST PRCH OTHR SVCS	8000015912A	CF	CST PRCH OTHR SVCS		450.00
<b>Total for St. Joseph's Hospital/ 13526</b>							<b>\$900.00</b>
<b>STAPLES CONTRACT &amp; COMMERCIAL INC./ 2261</b>							

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
	23-3494	11-190-100-610-404-005- / EMS SOC STDS GEN SPL	3533193462	CF	EMS SOC STDS GEN SPL		15.40
	23-3669	11-190-100-610-404-007- / RHS SOC STDS GEN SPL	3533124329	CF	RHS SOC STDS GEN SPL		280.29
		11-190-100-610-404-007- / RHS SOC STDS GEN SPL	3532861813	CF	RHS SOC STDS GEN SPL		450.58
		11-190-100-610-404-007- / RHS SOC STDS GEN SPL	3533338344	CF	RHS SOC STDS GEN SPL		94.08
		11-190-100-610-404-007- / RHS SOC STDS GEN SPL	3533441823	CF	RHS SOC STDS GEN SPL		383.45
					<b>Total for Staples Contract &amp; Commercial Inc./ 2261</b>		<b>\$1,223.80</b>
<b>STAT BIOMEDICAL TECHNICIANS, INC./ 16693</b>							
	23-3017	11-402-100-420-099-007- / PURCH SERV- TRAINER	47162	CF	PURCH SERV- TRAINER		287.00
<b>SUSSEX CTY. REGIONAL COOP./ 7956</b>							
	23-8040	11-000-270-515-000-700- / TRANSP JNT SCHL SP	S11-000619	CF	TRANSP JNT HME SCHL SP		177,471.21
		11-000-270-515-000-700- / TRANSP JNT SCHL SP	S13-000759	CF	TRANSP JNT HME SCHL SP		186,316.65
		11-000-270-515-000-700- / TRANSP JNT SCHL SP	S15-000895	CF	TRANSP JNT HME SCHL SP		183,094.86
					<b>Total for SUSSEX CTY. REGIONAL COOP./ 7956</b>		<b>\$546,882.72</b>
<b>SWEETWATER/ 14735</b>							
	23-3630	11-190-100-610-611-008- / JEFFRSN MUSIC SUPPLIES	35904200	CF	JEFFRSN MUSIC SUPPLIES		259.99
<b>TALKTOOLSTM/ 10980</b>							
	23-3489	20-251-100-600-000-099- / IDEA PRES SUPPLIES	23-3489	CF	IDEA PRES SUPPLIES		142.45
<b>THEODOROPOULOS, ARISTEA RHS/ 12998</b>							
	23-3935	11-000-291-280-000-300- / TUITION REIMBURSEMENT	REIMB TUIT/23-3935	CF	TUITION REIMBURSEMENT		1,725.00
<b>TJ'S SPORTWIDE TROPHY/ 8190</b>							
	23-3517	11-402-100-890-012-007- / MISC- B BASKETBALL	692992	CF	MISC- B BASKETBALL		59.25
<b>TOBII DYNAVOX/ 9322</b>							
	23-3156	11-000-216-610-000-250- / SP OT/PT SPLS	Q032564	CF	SP OT/PT SPLS		1,253.70
<b>TOWNSHIP OF ROXBURY/ 8237</b>							
	23-3864	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	2010	CF	GROUNDS GENERAL SUPPLIES		2,832.28
<b>TRI-COUNTY BEHAVIORAL CARE/ 16189</b>							
	23-3891	11-000-219-610-000-250- / CST SUPPLIES	1977	CF	CST SUPPLIES		150.00
<b>TRIPLE CROWN SPORTS/ 8314</b>							
	23-0644	11-402-100-610-059-007- / SUPPLIES- G OUTDOOR TRK	137835	CF	SUPPLIES		130.00
	23-0624	11-402-100-610-055-007- / SUPPLIES- FIELD HOCKEY	137836	CF	SUPPLIES		380.00
					<b>Total for TRIPLE CROWN SPORTS/ 8314</b>		<b>\$510.00</b>

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Pending Payments</b>							
<b>TULPEHOCKEN SPRING WATER/ 16899</b>							
	23-8041	11-000-270-610-000-700- /- TRANSP SUPPLIES	2276801	CF	TRANSP SUPPLIES		28.19
		11-000-270-610-000-700- /- TRANSP SUPPLIES	7163046	CF	TRANSP SUPPLIES		15.09
		11-000-270-610-000-700- /- TRANSP SUPPLIES	7169151	CF	TRANSP SUPPLIES		8.54
<b>Total for Tulpehocken Spring Water/ 16899</b>							<b>\$51.82</b>
<b>US FOODS/ 12045</b>							
	23-3915	11-190-100-610-509-007- /- RHS HOME ECON SUPPL	2877915	CF	RHS HOME ECON SUPPL		54.91
<b>VARSAITY/ 8532</b>							
	23-1115A	11-402-100-610-071-007- /- SUPPLIES- CHEERLEADING	38100360	CF	SUPPLIES- CHEERLEADING		450.20
<b>VSP INSURANCE CO./ 18134</b>							
	23-8003	11-000-291-270-000-900- /- MEDICAL INSUR	APR 817473276	CF	MEDICAL INSUR		982.51
		11-000-291-270-000-900- /- MEDICAL INSUR	APR 817473220	CF	MEDICAL INSUR		1,955.17
		11-000-291-270-000-900- /- MEDICAL INSUR	APR 817473251	CF	MEDICAL INSUR		12.35
<b>Total for Vision Service Plan Insurance Company/ 18134</b>							<b>\$2,950.03</b>
<b>W. B. MASON CO., INC./ 13564</b>							
	23-3263	11-190-100-610-000-600- /- DW FURN SPLS	236259841	CF	DW FURN SPLS		1,093.80
	23-3665	11-190-100-610-001-008- /- JFRSN COPIER SUPPLIES	237166913	CF	JFRSN COPIER SUPPLIES		395.00
<b>Total for W. B. Mason Co., Inc./ 13564</b>							<b>\$1,488.80</b>
<b>WEILGUS AND SONS-NJ, INC/ 18691</b>							
	23-2636	11-000-261-610-600-007- /- RHS MTNCNE SPLS	129012	CF	RHS MTNCNE SPLS		149.50
<b>WENGER CORPORATION/ 8766</b>							
	23-2198	11-190-100-610-003-005- /- EMS FURN SUPPLIES	842267	CF	EMS FURN SUPPLIES		724.00
<b>WILLIAM PATERSON UNIVERSITY/ 13756</b>							
	23-2146	11-000-223-590-878-002- /- L/R STAFF DVL TRAVEL	ESL CONF/23-2146	CF	L/R STAFF DVL TRAVEL		49.99
<b>ZIMMERMAN, WILLIAM/ 18695</b>							
	23-3811	11-000-266-580-000-000- /- TRAVEL - ALL OTHER	REIMB MILE/23-3811	CF	TRAVEL - ALL OTHER		69.56
<b>Total for Pending Payments</b>							<b>\$1,097,274.19</b>

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batches 52,53

va\_bill5.102317  
03/01/2023

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.* Run on 03/29/2023 at 03:40:12 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$927,758.82				\$927,758.82
	20	20	\$15,586.08				\$15,586.08
	60	60	\$152,274.71				\$152,274.71
	61	61	\$1,654.58				\$1,654.58
	GRAND	TOTAL	\$1,097,274.19	\$0.00	\$0.00	\$0.00	\$1,097,274.19

Chairman Finance Committee

Member Finance Committee

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# Roxbury Public Schools

## Bills And Claims Report By Vendor Name

for Batch 61 and Check Date is from 03/15/2023 to 03/22/2023

va\_bill5.102317  
03/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Unposted Checks</b>							
<b>AMC THEATRES/ 14613</b>							
	23-3514	11-214-100-890-000-250- / AUTISM TRIPS	AMC TRIP/23-3514	CF	AUTISM TRIPS	115969	134.24
<b>EDUCATIONAL TRAVEL TOURS, INC./ 18451</b>							
	23-3248	11-401-100-890-611-007- / RHS COCRC MUSIC MISC	DEP FOR TRANS	CF	RHS COCRC MUSIC MISC	115968	4,000.00
<b>THEATRE WORLD BACKDROPS, LLC/ 18520</b>							
	23-3015	11-190-100-610-005-005- / EMS MUSICAL - SUPPLES	16139	CF	EMS MUSICAL - SUPPLES	115967	1,254.07
<b>Total for Unposted Checks</b>							<b>\$5,388.31</b>

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# REGULATION

ROXBURY TOWNSHIP  
**BOARD OF EDUCATION**

OPERATIONS  
R 8441/Page 1 of 2  
CARE OF INJURED AND ILL PERSONS (M)

R 8441 CARE OF INJURED AND ILL PERSONS (M)

**M**

A. Injuries and/or Illness Requiring Immediate Attention

These regulations apply when a student, staff member, visitor, or other person on school grounds or during a school-sponsored event, activity, or field trip is injured or becomes suddenly ill. A school staff member shall take charge under these circumstances until the school nurse or another medical professional arrives on the scene.

1. The injury or illness shall be reported immediately to the school nurse or, in the absence of the school nurse, to the Principal or designee.
2. If it is evident the illness or injury is serious and immediate medical attention may be required, emergency medical assistance shall be immediately summoned by a telephone call to 911.
3. The injured or ill person shall be examined for any obvious injuries or health problems.
4. The injured or ill person shall be checked for the presence of a necklace or bracelet that identifies a particular medical problem.
5. The injured or ill person shall not be moved, except as may be necessary to remove the person from a dangerous environment.
6. The injured or ill person should be made as comfortable as possible, without moving him/her.
7. No food or liquid should be given to the injured or ill person except on the orders of the school nurse or another emergency medical professional.
8. The injured or ill person shall be informed when emergency medical assistance has been contacted.

B. Emergency First Aid Procedures



# REGULATION

ROXBURY TOWNSHIP  
**BOARD OF EDUCATION**

OPERATIONS  
R 8441/Page 2 of 2  
CARE OF INJURED AND ILL PERSONS (M)

1. The school nurse or other **emergency** medical professional will administer emergency first aid to an injured student, staff member, or visitor.
2. In the event the school nurse or other medical professional is not available or before the school nurse or other medical professional arrives, the school staff member or other adult in charge may administer basic first aid to the injured or ill person until the school nurse or other trained medical professional arrives.
  - a. Trauma kits are available in every school.
  - b. The school nurse will develop, in consultation with the school physician, basic emergency first aid procedures in the event a school staff member may be in the position to provide emergency first aid to an injured or ill person until the school nurse or other medical professional arrives on the scene.
  - c. The school nurse will make such basic emergency first aid procedures available to school staff members.

Adopted: 14 October 2013

Revised: 15 August 2016

Revised: **TBD**

